

Where Do We Go From Here? Worksheet

Effective Communication

Describe one or more aspects of a professional learning community that you would like to see in place in your school.	What steps or activities must be initiated to create this condition in your school?	Who will be responsible for initiating or sustaining these steps or activities?	What is a realistic timeline for each step or phase of the activity?	What will you use to assess the effectiveness of your initiative?
<p>The school communicates its focus on learning consistently and persistently. It develops specific plans to improve levels of learning.</p> <p>The school monitors learning on a timely basis. Staff members model a personal commitment to learning. The driving questions of the school focus on learning.</p> <p>Resources are allocated to promote learning.</p> <p>Evidence of learning is celebrated. There is a systematic response to students who are not learning.</p> <p>Staff members who are inattentive to student learning are confronted.</p>				



Where Do We Go From Here? Worksheet Clearly Defined Outcomes

<p>Describe one or more aspects of a professional learning community that you would like to see in place in your school.</p>	<p>What steps or activities must be initiated to create this condition in your school?</p>	<p>Who will be responsible for initiating or sustaining these steps or activities?</p>	<p>What is a realistic timeline for each step or phase of the activity?</p>	<p>What will you use to assess the effectiveness of your initiative?</p>
<p>Teachers in the school have worked together to clarify and focus on the essential outcomes for each course, each grade level, and each unit of instruction.</p> <p>These common essential outcomes reflect the teachers' efforts to build shared knowledge regarding best practice.</p>				



Where Do We Go From Here? Worksheet Monitoring Each Student's Learning

<p>Describe one or more aspects of a professional learning community that you would like to see in place in your school.</p>	<p>What steps or activities must be initiated to create this condition in your school?</p>	<p>Who will be responsible for initiating or sustaining these steps or activities?</p>	<p>What is a realistic timeline for each step or phase of the activity?</p>	<p>What will you use to assess the effectiveness of your initiative?</p>
<p>Teachers in the school have worked together to clarify the criteria they use in judging the quality of student work and they apply the criteria consistently.</p> <p>Teachers in the school have worked together to monitor student learning through frequent, team-developed common formative assessments that are aligned to state and local standards.</p>				



Where Do We Go From Here? Worksheet How Individuals and Teams Use Assessment Information to Improve Their Professional Practice

<p>Describe one or more aspects of a professional learning community that you would like to see in place in your school.</p>	<p>What steps or activities must be initiated to create this condition in your school?</p>	<p>Who will be responsible for initiating or sustaining these steps or activities?</p>	<p>What is a realistic timeline for each step or phase of the activity?</p>	<p>What will you use to assess the effectiveness of your initiative?</p>
<p>Each teacher and team receives relevant feedback. Information is provided regarding the extent to which students meet agreed upon standards of mastery on a valid test in comparison to all the students in the school attempting to meet the same standard. The teams utilize formative tests throughout the year to:</p> <ul style="list-style-type: none"> ■ Identify students who need additional time and support. ■ Help individual teachers identify areas of strength and weakness in their instruction. ■ Help the team measure progress towards its goals and identify areas in need of attention. 				



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Systematic Intervention

Describe one or more aspects of a professional learning community that you would like to see in place in your school.	What steps or activities must be initiated to create this condition in your school?	Who will be responsible for initiating or sustaining these steps or activities?	What is a realistic timeline for each step or phase of the activity?	What will you use to assess the effectiveness of your initiative?
<p>The school has developed a system of interventions that guarantees each student will receive additional time and support for learning if he or she experiences initial difficulty. The interventions are timely and require, rather than invite, students to devote the extra time and receive the additional support for learning.</p> <p>The intervention plan is multi-dimensional. If one intervention strategy proves unsuccessful, the plan provides for alternative strategies to be used.</p>				



Where Do We Go From Here? Worksheet A Commitment to a Collaborative Culture

<p>Describe one or more aspects of a professional learning community that you would like to see in place in your school.</p>	<p>What steps or activities must be initiated to create this condition in your school?</p>	<p>Who will be responsible for initiating or sustaining these steps or activities?</p>	<p>What is a realistic timeline for each step or phase of the activity?</p>	<p>What will you use to assess the effectiveness of your initiative?</p>
<p>Teachers work together as members of collaborative teams. The members of each team work interdependently to achieve common goals.</p> <p>Each team is provided with time to meet and uses that time to engage in collective inquiry on questions specifically linked to gains in student achievement.</p> <p>Each team adopts and observes protocols that clarify how members will fulfill their responsibilities to the team.</p> <p>Each team is asked to generate and submit products, which result from their discussion of critical questions.</p>				



Where Do We Go From Here? Worksheet School Improvement Goals Drive Team Goals

Describe one or more aspects of a professional learning community that you would like to see in place in your school.	What steps or activities must be initiated to create this condition in your school?	Who will be responsible for initiating or sustaining these steps or activities?	What is a realistic timeline for each step or phase of the activity?	What will you use to assess the effectiveness of your initiative?
<p>Each team translates school goals into a team goal.</p> <p>Goals are SMART: Strategic, Specific, Measurable, Attainable, Result-Oriented, and Timebound.</p> <p>Team members assist one another as they work together interdependently to achieve their collective goal.</p>				



Where Do We Go From Here? Worksheet Collaborative Teams Turn Data Into Information for Continuous Improvement

Describe one or more aspects of a professional learning community that you would like to see in place in your school.	What steps or activities must be initiated to create this condition in your school?	Who will be responsible for initiating or sustaining these steps or activities?	What is a realistic timeline for each step or phase of the activity?	What will you use to assess the effectiveness of your initiative?
<p>Collaborative teams of teachers regard ongoing analysis of results as a critical element in the teaching and learning process.</p> <p>Data are transformed into information that impacts practice because evidence of results is easily accessible and openly shared among teammates.</p> <p>Teachers use results to identify strengths and weaknesses in their individual practice, to help each other address areas of concern, and to improve their effectiveness in helping all students learn.</p> <p>The focus on results is critical to both the school's system of interventions and their culture of celebration.</p>				



Where Do We Go From Here? Worksheet Building Consensus and Responding to Resistance

Describe one or more aspects of a professional learning community that you would like to see in place in your school.	What steps or activities must be initiated to create this condition in your school?	Who will be responsible for initiating or sustaining these steps or activities?	What is a realistic timeline for each step or phase of the activity?	What will you use to assess the effectiveness of your initiative?
<p>Members of our staff have identified specific strategies for resolving conflict and practice those strategies to become more proficient.</p> <p>Members of our staff seek ways to test competing assumptions through action research and are willing to re-think their position when research, data, and information contradict their suppositions.</p> <p>Members of our staff are able to approach disagreements with high levels of trust and an assumption of good intentions on the part of all members because they have found common ground in their purpose and priorities.</p>				

