

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2009**

***A. Call to Order – Roll Call – Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on December 9, 2009, at 6:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Jerry Heisler.

Present were: Durwood Booher, Georgia Marsh and Jerry Heisler

Absent was: James Davis and Kenneth Ponds

Also present were: Dr. Terance Lunger, Superintendent; Mary Ellen Currie, Assistant Superintendent of Human Resources; and Dean Worden, CIEA president.

***B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:***

President Heisler asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

**Add to E. Other Action Items to come before the Board**

**E. 4. Recommendation to Cancel Educational Services Agreement with Battle Creek Public Schools for MYCA CTE Program**

**Recommended action:** “that the CISD Board of Education after giving 30 days notice to Battle Creek Public Schools as stipulated in the Educational Service Contract between Calhoun ISD and Battle Creek Public Schools for the operation of the Vocational Education component of the MYCA educational program, the CISD terminates the contract due to the uncertainty of funding for MYCA operations effective immediately.”

(Roll call vote)

**E. 5. Layoff of MYCA Instructors**

**Recommended action:** “that the CISD Board of Education due to the termination of the Educational Services Contract between the Calhoun ISD and the Battle Creek Public Schools for the operation of the Vocational Education component of the MYCA educational program, the administration is directed to issue layoff notices to the following MYCA instructors effective immediately:

1. Jim Riker
2. Jeffery Holt
3. Scott Raysin
4. Ida McCray
5. Heidi LaGrow
6. Bill Burgess
7. Mark Gothberg
8. Chris McCleary
9. Linda Devers”

(Roll call vote)

**Add to H. 3. Correspondence:**

- To Terance Lunger from Kaitlin Van Patten, from Mar Lee School
- To Dawn Sperry from Cindy Ruble, Superintendent, Lakeview School District

**Handout:**

DKDC Christmas Program Invitation

Trustee Booher requested the Resolution to Collect Summer Taxes be moved to board action items.

Dr. Lunger requested an Executive Session be added to the end of the agenda to discuss negotiations.

It was moved by Booher, supported by Marsh, that the additions and changes be made to the agenda as presented.

Motion passed unanimously.

***C. Questions and Statements from Visitors:***

Dean Worden reported on CIEA activities.

***D. Routine Matters - Consent Grouping:***

It was moved by Booher, supported by Marsh, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the regular meeting of November 18, 2009
- Approval of minutes of the executive meeting of November 18, 2009
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports

- Employment Recommendations:
  - Retirement of Mary Ellen Currie in the position of Assistant Superintendent of Human Resources, effective June 30, 2010.
  - Resignation of Mary Damon in the Food Service Department at DKDC, effective immediately.
  - Resignation of Judy Mullendore in the position of Teacher Assistant, effective December 9, 2009.
  - Employment of Joann Joy in the position of Transition Coordinator for the Adult Training Program, effective December 7, 2009.
- Approval of Superintendent's Conference Request
  - Terance Lunger – Data 4SS , November 30 – December 1, 2009, Lansing, MI

Motion passed unanimously.

***E. Other Action Items to come before the Board***

**E. 1. Local School District Board of Education Recognition Resolution**

It was moved by Marsh, supported by Booher, that the CISD Board of Education adopt the local school board recognition resolution as presented and authorize distribution to local boards during school board recognition month scheduled for January 2010.

Roll call vote taken.

Voting yes: Booher, Marsh and Heisler

Voting no: None

Motion passed unanimously.

**E. 2. Approve CTE Aviation Program, CTE Aviation Instructor Position and Job Description**

It was moved by Booher, supported by Marsh, that the CISD Board of Education approve the request to establish the CTE Aviation Program, establish a CTE Aviation Instructor position and approve the job description.

Roll call vote taken.

Voting yes: Marsh, Heisler and Booher

Voting no: None

Motion passed unanimously.

E. **3. Approve Revised Job Descriptions for GSL Positions**

It was moved by Marsh, supported by Booher, that the CISD Board of Education approve the revisions to the job descriptions for the GSL Department as presented:

- Coordinator – Pupil Accounting Auditor and Truancy
- GSL – Pupil Accounting/Lead Auditor/Truancy Specialist
- GSL – Administrative Assistant and Homeless Coordinator

Roll call vote taken.

Voting yes: Heisler, Booher and Marsh

Voting no: None

Motion passed unanimously.

E. **4. Recommendation to Cancel Educational Services Agreement with Battle Creek Public Schools for MYCA CTE Program**

It was moved by Booher, supported by Marsh, that the CISD Board of Education after giving 30 days notice to Battle Creek Public Schools as stipulated in the Educational Service Contract between Calhoun ISD and Battle Creek Public Schools for the operation of the Vocational Education component of the MYCA educational program, the CISD terminates the contract due to the uncertainty of funding for MYCA operations effective immediately.

Roll call vote taken.

Voting yes: Booher, Marsh and Heisler

Voting no: None

Motion passed unanimously.

E. **5. Layoff of MYCA Instructors**

It was moved by Marsh, supported by Booher, that the CISD Board of Education due to the termination of the Educational Services Contract between the Calhoun ISD and the Battle Creek Public Schools for the operation of the Vocational Education

component of the MYCA educational program, the administration is directed to issue layoff notices to the following MYCA instructors effective immediately:

1. Jim Riker
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7. Mark Gothberg
8. Chris McCleary
9. Linda Devers”

Roll call vote taken.

Voting yes: Booher, Marsh and Heisler

Voting no: None

Motion passed unanimously.

E. **6. Resolution to Collect Summer Taxes**

That the CISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote was taken.

Voting yes: Marsh, Heisler and Booher

Voting no: None

Motion passed unanimously.

***F. Information:***

- F. 1. The cash flow summary was reviewed.
- F. 2. 2009-2010 Mini Grant Recipients was reviewed.
- F. 3. Out of State Conferences Report was reviewed.
- F. 4. MYCA Update was discussed.

## G. Mileage and Per Diem

It was moved by Booher, supported by Marsh, that the CISD Board of Education approve the mileage and per diem according to policy.

- Regular meeting of December 9, 2009

Name	Per Diem	Miles	Mileage	Total
Durwood Booher	\$40.00	35	\$19.25	\$59.25
Jerry Heisler	\$40.00	24	\$13.20	\$53.20
Georgia Marsh	\$40.00	4	\$2.20	\$42.20

Motion passed unanimously.

## H. Administrative Reports

- **Superintendent's Report:** Superintendent Lunger briefed the board on the US Department of Education's Race to the Top Grant
- **Workforce Development:** MJ Bruns provided the board with a written report in which she reviewed the following topics: Employment Outlook; Summer Youth Employment Program Update; No Worker Left Behind Funding Awarded; Employability Skills Training to be Offered; Michigan Prisoner ReEntry Initiative Involved in Community Betterment; Bowling for Jobs; Request for Proposals (WIA Youth and Incumbent Worker Training).
- **Department of Technology:** Mike Oswalt provided the Board with a report that contained information regarding the following: Data for Student Success Update; School Messenger; MSDS; Regional Data Initiative Grant; Collaboration on Identifying PD Needs in the Area of Educational Technology; eEmployee; Data Available on CISD Web Site; Wayne RESA; and Data Director Advisory Committee.

### Dates:

- Gifford/Schultz Holiday Luncheon, December 14, Noon
- DKDC Christmas Program, December 17, 9:30 a.m.
- Gifford/Schultz Office closed December 23, 2009, through December 25, 2009, and December 30, 2009, through January 1, 2010
- CASBMA General Meeting, January 13, 2010, Tekonsha, 6:00 p.m.

***I. Next Regular Meeting of the CISD Board, January 20, 2010, 6:30 p.m., Gifford/Schultz Educational Service Center***

***I. 1. Executive Session***

***I. 1. a. Negotiations Update***

It was moved by Marsh, supported by Booher, that the CISD Board of Education enter into executive session at 6:22 p.m. to discuss negotiations.

Roll call vote was taken.

Voting yes: Heisler, Booher and Marsh

Voting no: None

Motion passed unanimously.

***I. 1. b. Adjourn Executive Session***

It was moved by Marsh, supported by Booher, that the executive session be adjourned at 6:38 p.m.

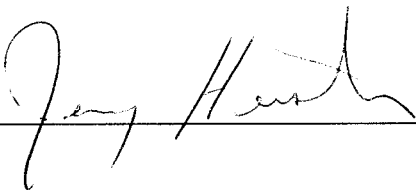
Motion passed unanimously.

***J. Adjournment***

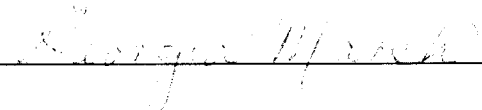
There being no further business to come before the board, it was moved by Booher, supported by Marsh, that the meeting be adjourned at 6:39 p.m.

The motion passed unanimously.

President:

  
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Secretary:

  
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**Calhoun Intermediate School District  
Board of Education**

**Local School District Board of Education  
Recognition Resolution**

**January 2010**

WHEREAS, the Boards of Education of the constituent school districts in the Calhoun ISD have renewed their commitment to ensure that all children succeed ‘and failure is not an option’ and the board members voluntarily make a personal commitment of countless hours and energy to that goal; and

WHEREAS, these Boards of Education understand the need to be creative and adapt to an ever-changing and challenging political, social, regulatory and economic environment while protecting valuable programs for students; and

WHEREAS, school boards play an important and vital role in supporting an education system that is the foundation upon which Michigan’s economic, social and intellectual capital and future is built; and

WHEREAS, board decisions affect the present and future lives of children and set the direction to prepare our students to be competitive around the world ultimately effecting the lives of 1.6 million Michigan students and more than \$13.5 billion in education investments; and

WHEREAS, these Boards of Education encourage traditional and non-traditional partnerships among and between local school districts, intermediate school districts and unique community, business and agency organizations that will better assist them in helping to create success for their students; and

WHEREAS, the individual citizens that are members of these Boards of Education have a strong commitment to the creation of safe, caring and enriching learning environments that ensure that our communities are strong and nurturing;

NOW, THEREFORE, LET IT BE RESOLVED, that during January School Board Recognition month, the Calhoun Intermediate School District Board of Education celebrates and commends the commitment, leadership and creativity as these individual School Boards of Education continue to strive to fulfill this year’s theme: “School Boards LeadStrong”.

Presented and Adopted: December 9, 2009

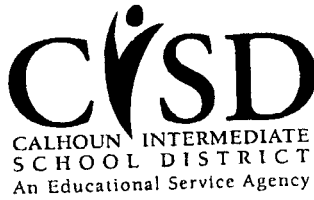
\_\_\_\_\_  
Jerry Heisler, Board President

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Kenneth Ponds Board Vice-President

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Georgia Marsh, Board Secretary

\_\_\_\_\_  
James Davis, Board Treasurer

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Durwood Booher, Board Trustee



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To Whom It May Concern:

A regular meeting of the Board of Education of the Calhoun Intermediate School District was held at the Gifford-Schultz Educational Service Center Building in said district on the 9th day of December 2009, at 6:00 p.m.

The meeting was called to order by President Heisler.

Present: Members: Marsh, Booher and Heisler

Absent: Members: Ponds and Davis

The following preamble and resolution were offered by Member Marsh and supported by Member Booher.

**WHEREAS**, this Board of Education by resolution of December 9, 2009, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes upon property located within the intermediate school district, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education.

**NOW, THEREFORE BE IT RESOLVED THAT:**

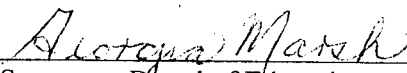
1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2009 its previously adopted on going resolution imposing a summer property tax levy of one-half (1/2) of school property taxes (3.13 mills), beginning with 1983, and continuing from year-to-year until specifically revoked by this Board of Education and requests each city and/or township in which this district is located, but only in areas of the Calhoun Intermediate School District where local K-12 or K-8 districts will be levying summer taxes, to collect those summer taxes.
2. The Superintendent or his/her designee is authorized and directed to forward a copy of this resolution to the governing body of each appropriate city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution. Said resolutions and the request to collect the summer tax levy shall be forwarded so that they are received by the appropriate governing bodies before January 1 of each year.

3. The Superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses directly related to the collection of the district's summer property tax levy and that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members: Marsh, Heisler, and Booher

Nays: None

The undersigned, duly qualified and acting Secretary of the Board of Education of the Calhoun Intermediate School District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 9<sup>th</sup>, 2009, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

  
Secretary, Board of Education