

CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 2011

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on November 16, 2011, at 6:31 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Davis.

Present were: Kenneth Ponds, JoAnne Miller, Durwood Booher, Georgia Marsh, and James Davis

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Larry Yarger, Assistant Superintendent of Human Resources; Kori Rafferty, Finance Supervisor; Angena Morris, WFD Finance Coordinator; Jeff Egberts, Plante & Moran; Steven Bishop, Plante & Moran; MJ Bruns, Director WFD; Lynne Haley, WFD Board Chair; Dean Worden, CIEA president; and several CIEA members.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President Davis asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to D. 1. Consent Agenda

D. 1. e. Employment Recommendations:

- Part-time (.3) employment of Pat Oldham in the position of Applied Behavior Analysis Facilitator, effective November 14, 2011.
- Part-time employment of Amanda Dwyer in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom, effective November 16, 2011.
- Part-time employment of Sherrie Grant in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom, effective November 16, 2011.
- Conditional part-time employment of Michele Jayakar in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom effective November 16, 2011.
- Employment of Christina Cipicic in the position of Administrative Assistant in the Early Childhood program, effective November 17, 2011.

- Employment of Sam Turner in the position of Instructional Support Staff in the Automotive Services Technology, effective December 5, 2011.

Add to F. Other Action Items to come before the Board

F. 3. **Human Resources Employment Request**

- Add two additional Early Childhood Family Coaches

F. 4. **Designate Authorized Signature**

Recommended action: “that the CISD Board of Education designate Dr. Terance Lunger, Calhoun ISD Superintendent, as the person authorized to sign contracts, agreements, and purchase orders on behalf of the CISD Board of Education and the Calhoun Intermediate School District.”

(Roll call vote)

Add to G. Information

G. 3. McKinney-Vento Homeless Report

Handout:

Item H. Administrative Reports:

- Career Technical Education – Kris Jenkins

It was moved by Marsh, supported by Miller, that the additions and changes be made to the agenda as presented.

Motion passed unanimously.

C. Questions and Statements from Visitors:

Dean Worden made comments on behalf of CIEA.

D. Routine Matters - Consent Grouping:

It was moved by Booher, supported by Ponds, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the regular meeting of October 19, 2011

- Approval of minutes of executive meeting of October 19, 2011
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Retirement of Janet Damon in the position of Orientation and Mobility Specialist, effective December 31, 2011.
 - Employment of Lynne Lohmeyer in the position of Teacher Consultant for the Visually Impaired, effective November 9, 2011.
 - Part-time employment of Tracy Goodale in the position of Teacher Assistant, effective November 16, 2011.
 - Part-time (.3) employment of Pat Oldham in the position of Applied Behavior Analysis Facilitator, effective November 14, 2011.
 - Part-time employment of Amanda Dwyer in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom, effective November 16, 2011.
 - Part-time employment of Sherrie Grant in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom, effective November 16, 2011.
 - Conditional part-time employment of Michele Jayakar in the position of Teacher Assistant in the Autistic Spectrum Disorder classroom effective November 16, 2011.
 - Employment of Christina Cipic in the position of Administrative Assistant in the Early Childhood program, effective November 17, 2011.
 - Employment of Sam Turner in the position of Instructional Support Staff in the Automotive Services Technology, effective December 5, 2011.

Motion passed unanimously.

E. Special Presentation:

E. 1. CISD Financial Audit 2010-11

The Board heard a presentation from the auditing firm Plante & Moran, PLLC, regarding the 2010-11 CISD Financial audit. The organization received a "clean opinion" and the business office was praised for its outstanding work in ensuring that the CISD is in compliance with all of the related rules and regulations.

F. Other Action Items to come before the Board:

F. 1. Receiving of 2010-2011 Financial Audit - Plante and Moran, LLP

It was moved by Marsh, supported by Miller, that the CISD Board of Education receives and accepts the submission of the 2010-2011 financial audit as presented by Plante and Moran, LLP.

Motion passed unanimously.

F. 2. Request to Proceed with Joint Workforce Development Renewal Agreement Process

It was moved by Marsh, supported by Miller, that the CISD Board of Education approves the request to proceed with the renewal process for the Joint Workforce Development Renewal Agreement.

Motion passed unanimously.

F. 3. Human Resources Employment Request

- Add two additional Early Childhood Family Coaches

It was moved by Booher, supported by Ponds, that the CISD Board of Education approve the employment additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Ponds, Booher, Marsh, Miller, and Davis

Voting no: None

Motion passed unanimously.

F. 4. Designate Authorized Signature

It was moved by Ponds, supported by Miller, that the CISD Board of Education designate Dr. Terance Lunger, Calhoun ISD Superintendent, as the person authorized to sign contracts, agreements, and purchase orders on behalf of the CISD Board of Education and the Calhoun Intermediate School District.

Roll call vote taken.

Voting yes: Booher, Marsh, Miller, Davis, and Ponds

Voting no: None

Motion passed unanimously.

G. Information:

- G. 1. The cash flow summary was reviewed.
- G. 2. CASBMA Award Nominations packets were provided to the board.

H. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: Section 56/62 Funding Concerns; CISD United Way Campaign Exceeded Goal; OCR Audit Comments; Kevin Harty at January 16, 2012, CISD Board Meeting; DKDC Holiday Program, December 20 at 9:30 a.m.; Math & Science Center Ground Breaking; Early Childhood Services Great Start Readiness Program; Health Insurance Update; and Heating and Cooling Work Nearly Complete.
- **Calhoun Area Career Center:** Kris Jenkins provided the board with an update on New Program Development at CACC; Enrollment Update; Office of Civil Rights Review; and Regional CTE.

Dates:

- Holiday Closing, Gifford/Schultz Service Center will be closed, Thursday, November 24 and Friday, November 25 in observance of Thanksgiving
- Lunger Holiday Gathering, at the Gehrig's Olde Farmhouse Bed & Breakfast, December 7, 2011, immediately following the December 7, Board meeting
- DKDC Christmas Program, December 20, 2011, 9:30 a.m.

I. Executive Closed Session

I. 1. Negotiations Update (CIEA & CACCEA)

It was moved by Marsh, supported by Booher, that the CISD Board of Education enter into executive session at 7:12 p.m. to review the tentative agreement with CACCEA and to discuss the collective bargaining with the CIEA and CACCEA, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Marsh, Miller, Davis, Ponds, and Booher

Voting no: None

Motion passed unanimously.

I. 2. **Adjourn Executive Session**

There being no further discussion, it was moved by Booher supported by Miller that the executive session be adjourned at 7:55 p.m.

Motion passed unanimously.

I. 3. **Consideration of the Ratification of the CACCEA Tentative Agreement**

It was moved by Marsh, supported by Ponds, that the CISD Board of Education ratify the tentative agreement between the Board and the CACCEA bargaining unit effective upon ratification by the parties.

Roll call vote taken.

Voting yes: Miller, Davis, Ponds, Booher, and Marsh,

Voting no: None

Motion passed unanimously.

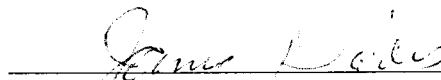
J. Next Regular Meeting of the CISD Board , December 7, 2011, 5:30 p.m., Gifford/Schultz Educational Service Center

K. Adjournment:

There being no further business to come before the board, it was moved by Ponds, supported by Marsh, that the meeting be adjourned at 7:57 p.m.

The motion passed unanimously.

President:



Secretary:

