

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING OF OCTOBER 19, 2011**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on October 19, 2011, at 6:30 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Davis.

Present were: Kenneth Ponds, JoAnne Miller, Durwood Booher, Georgia Marsh, and James Davis

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Larry Yarger, Assistant Superintendent of Human Resources; Becky Rocho, Assistant Superintendent General Services & Legislation, Dean Worden, president CIEA, and several CIEA and CACCEA members.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President Davis asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to D. 1. Consent Agenda

D. 1. f. Employment Recommendations:

- Resignation of Cathy Vaught in the position of Application Support Technician effective October 19, 2011.
- Employment of Kelly Gagnon in the position of Speech/Language Pathologist, effective November 2, 2011.

Add to F. Other Action Items to come before the Board

F. 4. **Human Resources Employment Requests**

- Add Position - Technology Consultant

F. 5. **Approve Contracts with Good Marks**

- Good Marks contract for Part-time Consultant for Early Childhood Investment Corporation/Great Start Collaborative (*A corrected memo is also included*)

- Good Marks contract for Administrative Assistant for General Services and Legislation
- Part-time Consultant for Early Childhood Investment Corporation/Great Start Collaborative

F. 7. **Approve the Sale of Property**

Recommended action: “that the CISD Board of Education approve the sale of the following property described as located in the township of Pennfield, Michigan, commonly known as 485 Arcadia Blvd, Lot 63 Knollwood, Battle Creek, MI.”

(Roll call vote)

Remove Item H. Mileage and Per Diem – Board

This item was inadvertently left on the agenda. New agendas are being provided for your convenience.

Handout:

Item I. Administrative Reports:

- Human Resources – Larry Yarger

It was moved by Miller, supported by Marsh, that the additions and changes be made to the agenda as presented.

Motion passed unanimously.

C. Questions and Statements from Visitors:

Dean Worden reported on CIEA activities and Denny Hunt reported on CACCEA activities.

D. Routine Matters - Consent Grouping:

It was moved by Marsh, supported by Ponds, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the regular meeting of September 14, 2011
- Approval of minutes of executive meeting of September 14, 2011
- Approval of minutes of special meeting of October 6, 2011
- Review of bills and electronic fund transfers as submitted

- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Resignation of Mike Sherrill in the position of Instructional Support Staff for the Power Equipment Technology at CACC, effective September 20, 2011.
 - Resignation of Sheela George in the position of Speech Pathologist, effective September 30, 2011.
 - Resignation of Kristen Wrase in the position of School Psychologist, effective September 30, 2011.
 - Resignation of Nicole Hamilton in the position of Director of Calhoun County Great Start Collaborative, effective October 21, 2011.
 - Resignation of Cathy Vaught in the position of Application Support Technician effective October 19, 2011.
 - Resignation for the purpose of retirement of Opal Nelson in the position of Administrative Assistant for Special Education, effective October 21, 2011.
 - Employment of Kim Lehman in the position of Literacy Coach, effective September 15, 2011.
 - Part-time employment (.3 FTE) of Ronald McPhee in the position of Teacher Consultant for the Visually Impaired, effective September 19, 2011.
 - Part-time employment (.4 FTE) of Jessica Klenk in the position of Teacher Consultant for the Visually Impaired, effective October 6, 2011.
 - Employment of Amy Faber in the position of School Social Worker, effective October 17, 2011.
 - Employment of Kelly Gagnon in the position of Speech/Language Pathologist, effective November 2, 2011.
- Approval of Superintendent's Conference Request
 - **Post Approval**
 - Terance Lungert – MASA Fall Conference, Acme, MI – September 21-23, 2011
- Approval of Special Education Parent Advisory Committee Members

Jennifer Collins	Marshall	Appointed as of 3/28/2011
Marilyn Sprague	Tekonsha	Appointed as of 2/8/2011

Motion passed unanimously.

E. Special Presentation:

- E. 1. Legislative Update – Becky Rocho, Assistant Superintendent of General Services and Legislation

Becky Rocho provided the Board with her quarterly legislative update.

F. Other Action Items to come before the Board:

- F. 1. **Acceptance of the 2010-2011 DKDC, Juvenile Home, Starr Commonwealth, and CACC Annual Reports**

It was moved by Ponds, supported by Booher, that the CISD Board of Education accepts the 2010-2011 Combined DKDC, Juvenile Home, Starr Commonwealth and CACC Annual Reports as presented.

Roll call vote taken.

Voting yes: Ponds, Booher, Davis, Marsh and Miller

Voting no: None

Motion passed unanimously.

- F. 2. **Approval of Partial 2011-2012 Calendar for Collective Bargaining Contract While Negotiations Continue**

- **CACCEA – 189 day calendar**

It was moved by Ponds, supported by Miller, that the CISD Board of Education establish and publish a portion of the 2011-2012 school calendar for the CACCEA teachers as recommended by the administration with the remainder of the school calendar subject to negotiations with the affected labor organization, to the extent required by law.

Roll call vote taken.

Voting yes: Booher, Davis, Marsh, Miller, and Ponds

Voting no: None

Motion passed unanimously.

F. 3. **Approve Three Performance Evaluation Systems**

It was moved by Booher, supported by Marsh, that the CISD Board of Education approve the three performance evaluation systems (Administrator; Teachers in CIEA Bargaining Unit and Teachers in CACCEA Bargaining Unit) as presented by administration.

Roll call vote taken.

Voting yes: Davis, Marsh, Miller, Ponds, and Booher

Voting no: None

Motion passed unanimously.

F. 4. **Human Resource Employment Requests**

- Increase Contract Days for Sheley Bess
- Add Position - Administrative Assistant for Early Childhood for the Department of Instruction
- Add Position – 1.0 FTE Family Coach for the Early Childhood Connections Project for the Department of Instruction
- Increase present .75 FTE Speech-Language Pathologist vacancy to 1.0 FTE
- Temporary Part-time (.5 FTE) Braille Transcriptionist
- Add Position - Technology Consultant

It was moved by Miller, supported by Booher, that the CISD Board of Education approve the employment changes and additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Marsh, Miller, Ponds, Booher, and Davis

Voting no: None

Motion passed unanimously.

F. 5. **Approve Contracts with Good Marks**

- Two Part-time Consultants for Early Childhood Investment Corporation/Great Start Collaborative
- Administrative Assistant for General Services and Legislation

It was moved by Ponds, supported by Marsh, that the CISD Board of Education approve the contracts with Good Marks are recommended by the Human Resource Department.

Roll call vote taken.

Voting yes: Miller, Ponds, Booher, Davis, and Marsh

Voting no: None

Motion passed unanimously.

F. **6. Approval of Board Policies:**

- Policy #2260 – Non-discrimination and Access to Equal Education Opportunity
- Policy #2260.01 – Sec. 504/ADA Prohibition Against Discrimination
- Policy #3122 – Title II of the American’s with Disabilities Act (ADA)
- Policy #3122.02 – Non-discrimination Based on Genetic Information
- Policy #4122 – Title II of the American’s with Disabilities Act (ADA)
- Policy #4122.02 – Non-discrimination Based on Genetic Information
- Policy #9160.01 – Use of Service Animals

It was moved by Marsh, supported by Ponds, that the CISD Board of Education adopt the policies as presented.

Roll call vote taken.

Voting yes: Ponds, Booher, Davis, Marsh, and Miller

Voting no: None

Motion passed unanimously.

F. **7. Approve the Sale of Property**

It was moved by Booher, supported by Miller, that the CISD Board of Education approve the sale of the following property described as located in the township of Pennfield, Michigan, commonly known as 485 Arcadia Blvd, Lot 63 Knollwood, Battle Creek, MI.

Roll call vote taken.

Voting yes: Booher, Davis, Marsh, Miller, and Ponds

Voting no: None

Motion passed unanimously.

G. Information:

- G. 1. The cash flow summary was reviewed.
- G. 2. The Burgy Fund Recap History was reviewed.
- G. 3. The Fiber Network Project was reviewed.

H. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: Early Childhood Connections – Home Visit Update; Early Childhood Connections – Project 20/20 Forum; Section 56/62 Funding Concerns; New Audiology Booth; Meeting with Special Education Supervisors; United Way Update; and CASBMA Update.
- **Human Resources:** Larry Yarger provided the board with an update on Kronos Phase 2; Collective Bargaining – CACCEA & CIEA; School Safety Initiative ACT Procedures Audit; and Performance Evaluation System.
- **General Services/Legislation:** Becky Rocho provided a legislative update.

Date:

- CASBMA General Membership Meeting, October 20, 2011, Calhoun ISD, 6:00 p.m.

I. Executive Closed Session

I. 1. Negotiations Update (CIEA & CACCEA)

It was moved by Marsh, supported by Miller, that the CISD Board of Education enter into executive session at 7:50 p.m. to discuss the collective bargaining with the CIEA and CACCEA bargaining units, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Davis, Marsh, Miller, Ponds. and Booher

Voting no: None

Motion passed unanimously.

I. 2. Adjourn Executive Session

There being no further discussion, it was moved by Booher, supported by Miller, that the executive session be adjourned at 8:25 p.m.

Motion passed unanimously.

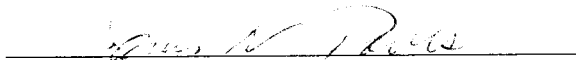
J. Next Regular Meeting of the CISD Board, November 16, 2011, 6:30 p.m., Gifford/Schultz Educational Service Center

K. Adjournment:

There being no further business to come before the board, it was moved by Booher, supported by Miller, that the meeting be adjourned at 8:26 p.m.

The motion passed unanimously.

President:



Secretary:

