

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2011**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on September 14, 2011, at 6:30 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Davis.

Present were: JoAnne Miller, Georgia Marsh, and James Davis

Absent was: Kenneth Ponds and Durwood Booher

Also present were: Dr. Terance Lunger, Superintendent

Due to the absence of Board Secretary Ponds, Trustee JoAnne Miller was appointed Acting Board Secretary, by President Davis.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President Davis asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to D. 1. Consent Agenda

D. 1. e. Employment Recommendations:

- Resignation of Sara Barber in the position of School Social Worker, effective September 8, 2011.
- Resignation of Christina Lipsey in the position of part-time teacher assistant, effective September 16, 2011.
- Employment of David Martin in the position of part-time temporary Occupational Therapist, effective September 9 through November 18, 2011.
- Temporary employment of Melissa Denton in the position of School Psychologist, effective September 14, 2011.

Add to E. Other Action Items to come before the Board

E. 7. **Approve Part-time Employment**

Recommended action: “that the CISD Board of Education approve the Part-time employment of Sharon Melko in the position of Complaint Investigator with the Special Education Department, effective September 13, 2011.”

(Roll call vote)

Date:

- DKDC Open House – September 22, 2011, 5-7:00 p.m.

It was moved by Miller, supported by Marsh, that the additions and changes be made to the agenda as presented.

Motion passed unanimously.

C. Questions and Statements from Visitors:

There were no questions or statements from visitors.

D. Routine Matters - Consent Grouping:

It was moved by Marsh, supported by Miller, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the regular meeting of August 17, 2011
- Approval of minutes of executive meeting of August 17, 2011
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Retirement of Brenda Hillman in the position of Teacher Assistant, effective July 1, 2011.
 - Resignation of Julie Kushman in the position of Teacher Consultant, effective August 18, 2011.
 - Resignation of Shannon Porter in the position of School Social Worker, effective August 29, 2011.
 - Resignation of Sara Barber in the position of School Social Worker. effective September 8, 2011.
 - Resignation of Christina Lipsey in the position of part-time teacher assistant, effective September 16, 2011.

- Part-time employment of Paul Price in the position of Automotive Service Technology Instructor for the Michigan Youth Challenge Academy, effective August 23, 2011.
- Part-time employment of Christy Campbell in the position of Teacher Assistant in the Adult Training Program, effective August 29, 2011.
- Part-time employment of Hayley Fuller in the position of Teacher Assistant in the classroom for Autistic Spectrum Disorder students, effective August 29, 2011.
- Part-time employment of Sandra Hilla in the position of Teacher Assistant in the Adult Training Program, effective August 29, 2011.
- Employment of Andrea Kujawa in the position of Speech/Language Pathologist effective August 29, 2011.
- Part-time employment of Christina Lipsey in the position of Teacher Assistant in the classroom for Autistic Spectrum Disorder students, effective August 29, 2011.
- Employment of Kimberly Millin in the position of CTE Instructor in the Health Occupations program at CACC, effective August 29, 2011.
- Employment of Andrea Nuelken in the position of Speech/Language Pathologist, effective August 29, 2011.
- Part-time employment of Michele Osborn in the position of Early Childhood Special Education Teacher, effective August 29, 2011.
- Part-time employment of Christina Priesman in the position of Teacher Assistant in the Head Start program, effective August 29, 2011.
- Employment of Krista Winchel in the position of CTE Instructor in the 21st Century Health program, effective August 29, 2011.
- Part-time employment of Nancy Sharpley in the position of Teacher Assistant in the classroom for Autistic Spectrum Disorder students, effective September 6, 2011.
- Part-time employment of Katrina Rosier in the position of Instructional Support Staff for the Free to Be Me Preschool at CACC, effective October 1, 2011.
- Employment of David Martin in the position of part-time temporary Occupational Therapist, effective September 9 through November 18, 2011.
- Temporary employment of Melissa Denton in the position of School Psychologist, effective September 14, 2011.

Motion passed unanimously.

E. Other Action Items to come before the Board:

E. 1. Approve Student Information System

It was moved by Miller, supported by Marsh, that the CISD Board of Education approve Skyward as the product for CISD and our constituent school districts' student information system needs.

Roll call vote taken.

Voting yes: Marsh, Miller, and Davis

Voting no: None

Motion passed unanimously.

E. 2. Approve Contract with Good Marks for Schools

It was moved by Miller, supported by Marsh, that the CISD Board of Education enter into a contract with Good Marks for Schools to provide payment to teachers Karen Stults and Melanie Peloquin for work outside of their teaching contracts for professional learning of the High Scope Curriculum.

Roll call vote taken.

Voting yes: Miller, Davis, and Marsh

Voting no: None

Motion passed unanimously.

E. 3. Approve Part-time Position and Job Description – Applied Behavioral Analysis

It was moved by Marsh, supported by Miller, that the CISD Board of Education approve the part-time position and job description for the position of Applied Behavioral Analysis.

Roll call vote taken.

Voting yes: Davis, Marsh, and Miller

Voting no: None

Motion passed unanimously.

E. 4. **Approve Position and Job Description – Literacy Coach**

It was moved by Miller, supported by Marsh, that the CISD Board of Education approve the position and job description for the position of Literacy Coach.

Roll call vote taken.

Voting yes: Marsh, Miller, and Davis

Voting no: None

Motion passed unanimously.

E. 5. **Approve Part-time Position and Job Description – Special Education Complaint Investigator**

It was moved by Marsh, supported by Miller, that the CISD Board of Education approve the part-time position and job description for the position of Special Education Complaint Investigator.

Roll call vote taken.

Voting yes: Miller, Davis, and Marsh

Voting no: None

Motion passed unanimously.

E. 6. **Approval of Partial 2011-2012 Calendar for Collective Bargaining Contract While Negotiations Continue**

- CACCEA – 189 day calendar

It was moved by Miller, supported by Marsh, that the CISD Board of Education establish and publish a portion of the 2011-2012 school calendar for the CACCEA

teachers as recommended by the administration with the remainder of the school calendar subject to negotiations with the affected labor organization, to the extent required by law.

Roll call vote taken.

Voting yes: Davis, Marsh, and Miller

Voting no: None

Motion passed unanimously.

E. 7. **Approve Part-time Employment**

It was moved by Marsh, supported by Miller, that the CISD Board of Education approve the Part-time employment of Sharon Melko in the position of Complaint Investigator with the Special Education Department, effective September 13, 2011.

Roll call vote taken.

Voting yes: Marsh, Miller, and Davis

Voting no: None

Motion passed unanimously.

F. Information:

- F. 1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
- F. 2. The out of state conference report was reviewed. There were no questions or comments regarding the out of state conference report.

G. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: CAEC Transportation Update; CDOT – Consortium Update; Section 56/62; Fall Kick-off; Starr Program; Heating and Cooling Update; Building Repairs at Gifford/Schultz Building; and ADA Policies Coming.
- **Department of Curriculum, Instruction and Assessment:** Mary Gehrig's monthly report included information addressing the following areas: DataDirector 4.0 Training; Battle Creek Public Schools Professional Development; Coldwater Public Schools Collaboration; PROM/SE Alignment and Assessment Project; Administrator Professional Development

Series; Announcing Mini-Grants of up to \$1,000 and FOCUS Grants of up to \$5,000; Kindergarten and First Grade Literacy; Co-Teaching Workshop; Group Coaching; District PD; Shaping Positive Lifestyles and Attitudes through School Health; Safe and Drug Free Schools; Michigan Primary Care Association; Comprehensive School Health Education; Safe and Supportive Schools Grant; Reading Apprenticeship; Rethinking Secondary Literacy; Coldwater Community Schools; Math Recovery; and Mathematics Assessment Project.

- **Early Childhood Services:** Sheley Bess reported on Great Start Readiness Program Professional Development; Michigan Office of Great Start; Michigan Great Start Readiness Program; Transforming Early Childhood Community Systems; Early Childhood Investment Corporation Childcare Scholarship Fund; Early Childhood Connections; Brazelton; Graphic Illustration; Common Application for Birth to Five Services.
- **Special Education:** Lynne Kesterke provided information on the following topics: Shared Educational Entity; Teacher Consultant Symposium; Diploma vs Certificate of Completion; Special Education Audit; and 2011-2012 Staffing.
- **Date:**
 - DKDC Open House – September 22, 2011, 5-7:00 p.m.

H. Executive Closed Session

H. 1. Negotiations Update (CIEA & CACCEA)

It was moved by Marsh, supported by Miller, that the CISD Board of Education enter into executive session to discuss the collective bargaining with the CIEA and CACCEA bargaining units, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Miller, Davis, and Marsh

Voting no: None

Motion passed unanimously.

H. 2. Adjourn Executive Session

There being no further discussion, it was moved by Miller, supported by Marsh, that the executive session be adjourned at 7:05 p.m.

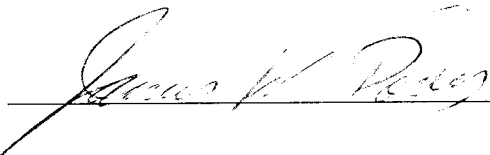
Motion passed unanimously.

I. Next Regular Meeting of the CISD Board , October 19, 2011, 6:30 p.m., Gifford/Schultz Educational Service Center

J. Adjournment:

There being no further business to come before the board, it was moved by Marsh, supported by Miller, that the meeting be adjourned at 7:11 p.m.

The motion passed unanimously.

President: 

Secretary: 