

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 2011

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on December 7, 2011, at 5:33 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Davis.

Present were: Kenneth Ponds, JoAnne Miller, Durwood Booher, Georgia Marsh, and James Davis

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Larry Yarger, Assistant Superintendent of Human Resources; and Tom Bean, Assistant Superintendent of Finance/Operations.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President Davis asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

E. Other Action Items to come before the Board

E. 1. **Resolution to Collect Summer Taxes (Amended)**

There was an error found in paragraph number one – the date should be 2012.

Recommended action: “that the CISD Board of Education approve the resolution to collect summer taxes as in previous years.”

(Roll call vote)

E. 3. **First Reading of Board Policy: (Amended)**

(The other three policies are not ready to be brought to the board at this time.) This is the first reading for this policy.

- Policy #5320 - Immunization

Recommended action: “that the CISD Board of Education approve the first reading of the policy as presented.”

F. Information

F. 3. Administrative Guidelines

This is a revised list of Administrative Guidelines that are being given to the board for your information.

- AG 2112 – Parent Involvement in School Program
- AG 2413 – Reproductive Health/Sexuality Education
- AG 2414 – Reproductive Health/Sexuality Education and Family Planning
- AG 5111.01 – Homeless Students
- AG 5111.02 – Educational Opportunity for Military Children
- AG 5320 – Immunization of Students in School
- AG 5340A - Student Accident/Illness/Injury
- AG 5610 – Suspension and Expulsion
- AG 5630 – Corporal Punishment
- AG 8453.01 – Control of Blood-Borne Pathogens
- AG 9160 – Public Attendance at School Events
- AG 9160B – Service Animals

It was moved by Miller, supported by Booher, that the additions and changes be made to the agenda as presented.

Motion passed unanimously.

C. Questions and Statements from Visitors:

The following visitors spoke representing CIEA:

- Dean Worden
- Tim Chupka
- Maria Lucas

D. Routine Matters - Consent Grouping:

It was moved by Booher, supported by Miller, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the regular meeting of November 16, 2011
- Approval of minutes of executive meeting of November 16, 2011

- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Retirement of Walter Brunt in the position of Custodian effective December 31, 2011.
 - Resignation of Duane Curtis in the position of Collision Repair Instructor, effective December 1, 2011.
 - Temporary employment of Cathy Motter in the position of Supervisor for Special Education, effective November 21, 2011.
 - Part-time employment of Amber Qualls in the position of Teacher Assistant for the Early Childhood program, effective November 28, 2011.
 - Employment of Jessica Bengtsson in the position of Early Childhood Connections Coach, effective December 19, 2011.
 - Employment of Shalonda Holley in the position of Early Childhood Connections Coach effective December 19, 2011.
 - Employment of Deborah Mills in the position of School Psychologist, effective December 16, 2011.

Motion passed unanimously.

E. Other Action Items to come before the Board:

E. 1. Resolution to Collect Summer Taxes

It was moved by Ponds, supported by Miller, that the CISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote taken.

Voting yes: Miller, Booher, Marsh, Ponds, and Davis

Voting no: None

Motion passed unanimously.

E. 2. Human Resource Employment Requests

- Add Position – Part-time (12/hours per week) Interpreter for the Hearing Impaired
- Approve Job Description – Interpreter for the Hearing Impaired
- Add Position – Part-time Licensed Practical Nurse

It was moved by Booher, supported by Ponds, that the CISD Board of Education approve the employment changes and additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Booher, Marsh, Ponds, Davis, and Miller

Voting no: None

Motion passed unanimously.

E. 3. First Reading of Board Policies:

- Policy #5320 - Immunization

It was moved by Miller, supported by Ponds, that the CISD Board of Education approve the first reading of the policies as presented.

Motion passed unanimously.

F. Information:

F. 1. The cash flow summary was reviewed.

F. 2. The Out of State Conference Report was reviewed.

F. 3. Administrative Guidelines were reviewed.

- AG 2112 – Parent Involvement in School Program
- AG 2413 – Reproductive Health/Sexuality Education
- AG 2414 – Reproductive Health/Sexuality Education and Family Planning
- AG 5111.01 – Homeless Students
- AG 5111.02 – Educational Opportunity for Military Children
- AG 5320 – Immunization of Students in School
- AG 5340A - Student Accident/Illness/Injury
- AG 5610 – Suspension and Expulsion

- AG 5630 – Corporal Punishment
- AG 8453.01 – Control of Blood-Borne Pathogens
- AG 9160 – Public Attendance at School Events
- AG 9160B – Service Animals

G. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on State Work Group concerning loss of funding of Section 56/62 and Section 81 along with Personal Property Tax concerns.
- **Workforce Development:** MJ Bruns provided the board with a written report in which she reviewed the following topics: New Michigan Works! Mission & Goals; Michigan Works! Business Services Team Update; Employer of the Year – Kellogg Company; Skill Training Projects – Jobs, Education and Training Career Academy and CNC Training Project.
- **Department of Technology:** Mike Oswalt provided the Board with a report that contained information regarding the following: Connected Superintendent; REMC \$ave Bid Project; Mobile Devices; Local District Technology Plans Expire Soon; Skyward Update; Data Director Upgrade; Support for Districts; Consortium; Collaboration on Services; and MACUL.
- **Dates:**
 - Gifford/Schultz Holiday Luncheon, December 21, Noon
 - DKDC Christmas Program, December 20, 9:30 a.m.
 - Gifford/Schultz Office closed December 26, 2011, through January 2, 2012

H. Executive Closed Session

H. 1. Negotiations Update (CIEA)

It was moved by Marsh, supported by Miller, that the CISD Board of Education enter into executive session at 6:18 p.m. to discuss the collective bargaining with the CIEA bargaining unit, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Marsh, Ponds, Davis, Miller, and Booher

Voting no: None

Motion passed unanimously.

H. 2. **Adjourn Executive Session**

There being no further discussion, it was moved by Booher supported by Davis that the executive session be adjourned at 6:35 p.m..

Motion passed unanimously.

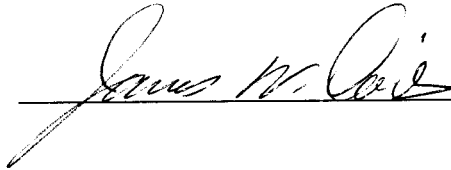
I. Next Regular Meeting of the CISD Board, January 18, 2012, 6:30 p.m., Gifford/Schultz Educational Service Center

J. Adjournment:

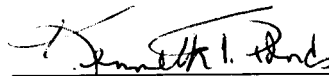
There being no further business to come before the board, it was moved by Marsh, supported by Booher, that the meeting be adjourned at 6:36 p.m.

The motion passed unanimously.

President:



Secretary:





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To Whom It May Concern:

A regular meeting of the Board of Education of the Calhoun Intermediate School District was held at the Gifford-Schultz Educational Service Center Building in said district on the 7th day of December 2011, at 5:33 p.m.

The meeting was called to order by President Davis.

Present: Members: Ponds, Booher, Miller, Marsh and Davis

Absent: None

The following preamble and resolution were offered by Member Ponds and supported by Member Miller.

WHEREAS, this Board of Education by resolution of December 7, 2011, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes upon property located within the intermediate school district, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

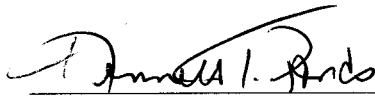
1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2012 its previously adopted ongoing resolution imposing a summer property tax levy of one-half (1/2) of school property taxes (3.13 mills), beginning with 1983, and continuing from year-to-year until specifically revoked by this Board of Education and requests each city and/or township in which this district is located, but only in areas of the Calhoun Intermediate School District where local K-12 or K-8 districts will be levying summer taxes, to collect those summer taxes.
2. The Superintendent or his/her designee is authorized and directed to forward a copy of this resolution to the governing body of each appropriate city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution. Said resolutions and the request to collect the summer tax levy shall be forwarded so that they are received by the appropriate governing bodies before January 1 of each year.

3. The Superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses directly related to the collection of the district's summer property tax levy and that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members: Miller, Booher, Marsh, Ponds and Davis

Nays: None

The undersigned, duly qualified and acting Secretary of the Board of Education of the Calhoun Intermediate School District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 7, 2011, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).


Secretary, Board of Education