

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING OF JULY 20, 2011**

A. Call to Order of Regular Meeting and Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on July 20, 2011, at 6:51 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President James Davis.

Present were: Kenneth Ponds, Georgia Marsh, Durwood Booher, JoAnne Miller and James Davis

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent, and Dean Worden, president CIEA.

President Davis asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to Consent Agenda

- B. 1. g. Employment Recommendations:
- Employment of Mitch Fowler in the position of School Data Consultant, effective July 22, 2011.
- B. 1. h. Approval of Superintendent's Conference
- Terance Lunger - Apple Executive Briefing, Chicago, IL, July 15-16, 2011

Add to C. Other Action Items to Come Before the Board

- C. 4. **Approval of Partial 2011-2012 Calendars for Collective Bargaining Contracts While Negotiations Continue**
- CIEA – 189 & 224 day calendar for Doris Klaussen Developmental Center, Juvenile Home Staff, and Starr Commonwealth
 - CACCEA – 189 day calendar

Recommended action: “that the CISD Board of Education establish and publish a portion of the 2011-2012 school calendars for the CIEA and CACCEA teachers as recommended by the administration with the remainder of the school calendar subject to negotiations with the affected labor organizations, to the extent required by law.”

(Roll call vote)

New F. Executive Session

F. Executive Closed Session

F. 1. Negotiations Update (CIEA & CACCEA)

Recommended Action: “that the CISD Board of Education enter into executive session to discuss the collective bargaining with the CIEA and CACCEA bargaining units, pursuant to Section 8(c) of the Michigan Open Meetings Act.”

(Roll call vote)

F. 2. Adjourn Executive Session

Handout

E. 2. Department Reports

E. 2. a. Human Resources – Larry Yarger

B. Routine Matters - Consent Grouping:

It was moved by Miller, supported by Ponds, that the CISD Board of Education approve the following recommended actions:

- Approval of minutes of the budget hearing and regular meeting of June 27, 2011
- Approval of minutes of executive meeting of June 27, 2011
- Approval of minutes of special meeting of July 11, 2011
- Approval of minutes of executive meeting of July 11, 2011
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Employment of Mitch Fowler in the position of School Data Consultant, effective July 22, 2011.
 - Employment of Tammy Robinson in the position of 9th Grade CTE Academy Instructor at the CACC, effective August 29, 2011.
- Approval of Superintendent’s Conference Request:

- Terance Lunger - Apple Executive Briefing, Chicago, IL, July 15-16, 2011

Motion passed unanimously.

C. Other Action Items to come before the Board

C. 1. Establish Up to a Half Day ECSE Classroom, Part-time ECSE Teacher and ECSE Teacher Assistant Positions

It was moved by Ponds, supported by Booher, that the CISD Board of Education establish an up to a half day ECSE classroom and approve up to a .5 FTE ECSE teacher and up to a .5 FTE ECSE teacher assistant for this classroom.

Roll call vote taken.

Voting yes: Ponds, Booher, Miller, Marsh and Davis

Voting no: None

Motion passed unanimously.

C. 2. Suspension of CISD Board Per Diem & Mileage

It was moved by Booher, supported by Marsh, that the CISD Board of Education for the 2011-2012 school year suspend the monthly per diem and mileage reimbursement for the CISD Board of Education beginning at the July 20, 2011 meeting.

Roll call vote taken.

Voting yes: Booher, Miller, Marsh, Davis and Ponds

Voting no: None

Motion passed unanimously.

C. 3. Establish .5 FTE Audiologist Position and Approve Job Description

It was moved by Ponds, supported by Miller, that the CISD Board of Education establish the position of .5 Audiologist for the Special Education Department and approve the job description as presented by Administration.

Roll call vote taken.

Voting yes: Miller, Marsh, Davis, Ponds and Booher

Voting no: None

Motion passed unanimously.

C. 4. **Approval of Partial 2011-2012 Calendars for Collective Bargaining Contracts While Negotiations Continue**

- CIEA – 189 & 224 day calendar for Doris Klaussen Developmental Center, Juvenile Home Staff, and Starr Commonwealth
- CACCEA – 189 day calendar

It was moved by Booher, supported by Marsh, that the CISD Board of Education establish and publish a portion of the 2011-2012 school calendars for the CIEA and CACCEA teachers as recommended by the administration with the remainder of the school calendar subject to negotiations with the affected labor organizations, to the extent required by law.

Roll call vote taken.

Voting yes: Marsh, Davis, Ponds, Booher and Miller

Voting no: None

Motion passed unanimously.

D. Information:

- D. 1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
- D. 2. Burgy Fund Report was reviewed.
- D. 3. MASB 2011 Delegate Assembly

E. Administrative Reports

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: CAEC Transportation Update; Professional Development Opportunity for ABCS Superintendents; STARR Picnic; and Envision Center Meeting.
- **Human Resources:** Larry Yarger provided the board with an update on Impact on Public Act 54 of 2011 – Steps and Benefit Increase Costs; Transition to New Insurance Coverage Under new CIESPA Master Contract; and 2011-2012 Staffing/Vacancies.
- **Dates:** Fall Kickoff, August 29, continental breakfast 7:30 a.m. until 8:15 a.m., at Lakeview Middle School Auditorium, Battle Creek, Michigan, with the program immediately following breakfast.

F. Executive Closed Session

F. 1. Negotiations Update (CIEA & CACCEA)

It was moved by Ponds, supported by Marsh, that the CISD Board of Education enter into executive session at 7:05 p.m. to discuss the collective bargaining with the CIEA and CACCEA bargaining units, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes Davis, Ponds, Booher, Miller, and Marsh

Voting no: None

Motion passed unanimously.

F. 2. Adjourn Executive Session

There being no further discussion, it was moved by Ponds, supported by Marsh, that the executive session be adjourned at 7:12 p.m.

Motion passed unanimously.

G. Next Regular Meeting of the CISD Board, August 17, 2011, 6:30 p.m., Gifford/Schultz Educational Service Center

H. Adjournment

There being no further business to come before the board, it was moved by Booher, supported by Ponds, that the meeting be adjourned at 7:14 p.m.

The motion passed unanimously.

President: Jan Davis

Secretary: Kenneth I. Ponds

Carefully read the instructions on page 2.

2011 Tax Rate Request (This form must be completed and submitted on or before September 30, 2011)
 MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes
Various

2011 Taxable Value of ALL Properties in the Unit as of 5-23-11
3,904,123,238

Local Government Unit Requesting Millage Levy
Calhoun ISD

For LOCAL School Districts: 2011 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2011 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2011 Current Year "Headlee" Millage Reduction Fraction	(7) 2011 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Oper	1/7/72	0.2600	0.2519	1.0000	0.2519	1.0000	0.2519	0.1300	0.1219	Unlimate
Voted	Voc Ed	11/1/67	1.5000	1.4538	1.0000	1.4538	1.0000	1.4538	0.7500	0.7038	Unlimate
Voted	Spec Ed	6/14/76	2.0000	1.9386	1.0000	1.9386	1.0000	1.9386	2.2500	2.2500	Unlimate
Voted	Spec Ed	11/5/85	1.0000	0.9693	1.0000	0.9693	1.0000	0.9693	2.2500	2.2500	Unlimate
Voted	Spec Ed	09/25/90	1.5000	1.4538	1.0000	1.4538	1.0000	1.4538			Unlimate
Voted	Spec Ed	6/9/2003	0.1400	0.1400	1.0000	0.1400	1.0000	0.1400			Unlimate

Prepared by
Thomas Bean

Telephone Number
(269)789-2476

Title of Preparer
Asst. Supt. of Finance

Date
08/17/11

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Clerk
 Secretary
 Chairperson
 President

Signature: *Kenneth Ponds*
 Print Name: **Kenneth Ponds**
 Date: **08/17/11**

Signature: *James H. Davis*
 Print Name: **James Davis**
 Date: **08/17/11**

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 3 of 2011 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)

For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal

For Commercial Personal

For all Other