

SMART

Finance

Reports

View

Logi Reports

Federal Wages Current Year (change date range)

Run & Hide Parameters

Print (3+ pgs. for Coldwater - portrait)

or export to Excel (format as you want for printing)

or export to PDF (7 pgs. for Coldwater – landscape)

Modify Report

Parameters

Change as needed to pull in districts' specific federal account numbers

Grouping

Above information is set up for “grouped flat-table” with details. If you want just totals & no detail, click on “grouped drill-down”.

Preview Report

Run & Hide Parameters

Print or export like above