

# Planning Worksheet

After attending a workshop such as this, you are more likely to implement the ideas you have learned if you make specific plans for follow-up. Working with your co-teacher or other colleagues, review all your notes and handouts for the workshop and prepare a plan for the rest of the school year or whatever other time frame is appropriate.

<b>What do we need to do?</b>	<b>Who will do it?</b>	<b>By when will it be done?</b>	<b>What's the product or outcome?</b>