

Macomb Intermediate School District

Instructions for using the files contained on this CD.

This CD contains:

- PDFs of the High School Graduation Requirements Parent Guide (5th edition, August 2010)
- A copy of the original CS4 InDesign (Mac) files (cover and inside pages) with the fonts and links
- CS3 Interchange files (if you don't have the CS4 version of InDesign)

The inside front cover, inside back cover and back cover have been left blank for you to insert your logo, district information (address, phone, website), board information, mission statement, and any other district-specific information you wish to include.

Certain parts of the book still refer to the "MISD" or "Macomb Intermediate School District." They include:

- top of the front cover - "Macomb Intermediate School District"
- bottom of the front cover, inside the yellow box - "www.misd.net"
- page ii, second paragraph - "MISD's website, www.misd.net"
- page ii, third paragraph - "MISD at 586.228.3471"
- page ii, inside the "IMPORTANT NOTICE" box - "www.misd.net"
- bottom of even-numbered pages - "Macomb Intermediate School District"

They were left as is, so the district information that replaces them will match the other text, regarding font type and size. These lines can be selected in InDesign and replaced with the district-specific information. You need to open the file in CS4 InDesign for the Mac. If you don't have CS4 InDesign for the Mac, try opening the CS3 Interchange version of the file. If that doesn't open, then you may need to take the CD to a commercial printer who uses CS3 or CS4 for the Mac and have the printer make the changes.

Please also include credit to the Macomb Intermediate School District somewhere in your booklet. Example: "*Name of institution* would like to thank Macomb Intermediate School District for compiling and sharing the information used in this publication."

When you complete your booklet, please forward 2–3 file copies to:

Dr. Judy Pritchett
Chief Academic Officer
Macomb ISD
44001 Garfield Road
Clinton Township, MI 48038

If you have questions, call 586/228-3470.