

Full year activity
School Committee Meetings

(Maximum of 9.0 SB-CEUs earned in a five-year period can be used toward certificate renewal)

With the successful completion of this activity, 3.0 SB-CEUs will be awarded.

Criteria for Eligibility

1. School committees must meet a minimum of six times during the school year.
2. Participants must have verified attendance at 3/4 of the scheduled committee meetings, but not less than six meetings.
3. The signature of the team chairperson on the verification form will provide confirmation of the successful completion of the team’s activities.
4. SB-CEUs may be earned for a full school year. Partial credit is not allowed.
5. An applicant cannot earn more than 3.0 SB-CEUs per school year, regardless of the number of different assigned committees. Mixing and matching of committee meetings is not allowed.
6. **The committee chair must submit to the SB-CEU coordinator at the conclusion of the activity:**
 1. a verification form for each qualifying applicant
 2. an agenda for each meeting,
 3. the sign-in/out sheets (signed by the chairperson) verifying attendance at each meeting.

The application for School committee Meetings

Submit an application using the following information:

Title of Offering:	2010/2011 School Committees
Category:	School Committee
Descriptor Code:	440—School Committee
Contact Hours:	30
SBCEUs:	3.0
Number of Offerings:	1
Offering Dates:	School dates for the year
Narrative:	3.0 SB-CEUs may be earned for a full school year, regardless of the number of different assigned committees. Partial credit is not allowed. Mixing and matching of committee meetings is not allowed. Committees must meet a minimum of six times during the school year. Participants must have verified attendance at a minimum of ¾ of the scheduled committee meetings, but not less than six meetings, to be eligible for SB-CEUs. A maximum of 9.0 SB-CEUs in this activity in a five-year renewal period can be used toward certificate renewal.