

NON-TRADITIONAL STUDENTS

Each non-traditional student must be identified on the building alpha rosters (or separate lists by building, by grade level), using the following codes. **All nonresidents must be identified with the district of residence code and a non-traditional code.**

Additional information regarding student categories may be found in the Michigan Department of Education's [Pupil Accounting Manual](#).

CHOICE – CONTIGUOUS ISD	X
Nonresident student residing in a district in a contiguous ISD and attending a district established as “choice” under Section 105c of the State Aid Act. Include resident district LEA code.	
CHOICE	O
Non-resident attending a district established as “choice” under Section 105 of the State Aid Act. Include resident district LEA code.	
COOPERATIVE EDUCATION - GENERAL EDUCATION	C
A written voluntary agreement between & among districts to provide certain educational programs for pupils (includes Math/Science Center and Pregnant Program operated at Battle Creek). Include resident district LEA code.	
COOPERATIVE EDUCATION - NONCENTER SPECIAL EDUCATION PROGRAMS	E
A written voluntary agreement between and among districts to provide non-center special education programs. NOTE: C or E is to be used: (1) by both educating districts when the FTE is divided between the two according to instructional hours (e.g., .5 in one district and .5 in another district) or (2) if the entire FTE is being claimed by the educating district (e.g., an alternative education program in another district) according to the cooperative agreement. Include resident district LEA code.	
COOPERATIVE PROGRAM (Vocational Alternative Education)	V
Student attending a cooperative program (e.g., vocational or alternative education, but excluding Pregnant Program) outside his/her district of residence with the FTE being claimed by the district of residence. Includes all students attending the Technology Center. <i>Important Note: The FTEs for these students will not be summarized in the non-traditional code report. However, a “7” will appear next to the student’s name on the grade roster.</i>	
WORK-SITE BASED	W
Approved program involving supervised work and related school instruction. This would include Experiential Learning as well.	
COURT PLACED	J
A student who meets criteria in Section 24 or Section 53 of the State Aid Act. Not generally used for Membership Count.	
DUAL ENROLLMENT (Post Secondary) and VIRTUAL LEARNING (including independent study)	D
Student enrolled in postsecondary, virtual learning and independent study academic courses who meets criteria in Public Act 160 of 1996.	
DUAL RESIDENCY	A
Student whose parent(s) reside separately in different districts, either district may enroll the pupil as a resident, regardless of which parent has custody. Do not include the LEA code where the student resides, the student is a resident due to the parent/guardians living in your district.	
HOMELESS	5
Student who meets the criteria of the McKinney Vento Act. Please note the student’s new district of residence in place of the school of origin.	
MIGRANT	M
A student who enrolls in your district, but is identified as a migrant pupil for reporting purposes.	
FOREIGN EXCHANGE STUDENT	6
Student who is participating in a foreign exchange program in your district. This student is treated as a resident of your district.	
HOMEBOUND/HOSPITALIZED	H
Student who has a documented medical condition that requires him/her to be hospitalized or confined to home during regular school hours.	
HOME-BASED EDUCATION – MADNATORY EXPULSION	L
Includes students who are receiving the minimum of two 45-minutes period of instruction per week at home: expulsions under Section 1311 of the Revised School Code for weapons, arson, or sexual misconduct (1.0 FTE)	

HOME-BASED EDUCATION – OTHER DISCIPLINARY REASONS **8**

Long-term suspension or expulsions for other reasons (FTE based on actual teacher/student contact time)

HOME-SCHOOLED **4**

A student educated at home who is taking non-core classes at a public school district. Include resident district LEA code if non-resident.

NON-K12 PUPIL **Z**

A student that enrolls in a secondary program, but is a resident of a non-k12 district. Include resident district LEA code – Mar Lee 13095

NONRESIDENT (after first count date) **N**

A student who (1) moves out of your district after the Fall count but before the Supplemental count and (2) chooses to complete the school year in your district. Notes: You DO NOT need permission from the student's new district of residence to claim this student for state aid, but you must indicate the student's new district of residence. The language in this section is permissive. Consequently, you may or may not allow such a student to complete the school year in your district (his/her former district of residence).

PARENT-INITIATED ENROLLMENT WITH RELEASE FROM DISTRICT OF RESIDENCE **F**

Additional documentation from the resident district also indicated on the DS-4061 in the "other" category. Include resident district LEA code.

PARENT-INITIATED ENROLLMENT WITHOUT RELEASE FROM DISTRICT OF RESIDENCE **G**

NOTE: Do not include students exempt under Section 6(6) of the State Aid Act. See Code 3. Not eligible for State Aid claim.

PART-TIME **P**

Student whose entire educational schedule is less than 1,098 hours. This student will generate a partial FTE claim.

REDUCED SCHEDULE **R**

Individual student taking a minimum of 879 or 823.50 hours per year (80% of the minimum hours of instruction in a traditionally scheduled building; or 75% of the minimum hours of instruction in a 4-block scheduled building) in best educational interest of student. This student will generate 1.00 FTE if all requirements are met.

SECTION 6(6) **3**

A nonresident student that may be counted for membership without obtaining permission from the district of residence. Important note: Applies only to students who meet the criteria in Section 6(6), examples are children of employees, student enrolling in alternative education as a drop out or pregnant or a parent, victim of a crime as described in this sub section - not Sec. 105 Choice. Include resident district LEA code.

SEAT TIME WAIVER **9**

A pupil meeting the eligibility and district requirements to be claimed under a Seat Time Waiver.

SHARED-TIME (NONPUBLIC including Homeschoolers) **S**

Pupil from a nonpublic school who attends non-core classes in the public school district or a pupil in a nonpublic school who is taught non-core classes by a public school teacher. Must include the resident district LEA code.

SPLIT-SCHEDULE **I**

Student who attends more than one buildings **WITHIN** a school district and the FTE is being split between the buildings.

SPECIAL EDUCATION CENTER PROGRAM **K**

Student attending a special education center program as designated in the County Plan. Include resident district LEA code.

SPECIAL EDUCATION TRANSITION SERVICES **T**

Special education student in an outcome-oriented program that promotes movement from school to post-school activities. Conducted when student is 16-years-of-age.

STUDENT WHO ATTENDS THE SCHOOL FOR THE DEAF/BLIND **O**

A student attending the Michigan School for the Deaf/Blind enrolled and claimed through the Intermediate School District.

PRE-PRIMARY SPECIAL EDUCATION **B**

Code for a pre-primary special education student.