

**JULY 2010 PLANNING AND DEVELOPMENT COMMITTEE REPORT**  
**ACTION ITEMS**

The Planning & Development Committee will meet at 12:00 p.m. on Friday, July 16th, at the Calhoun ISD. The committee will consider the following action items. Board members may request copies of the documents and back-up information.

**Revised Employment Service Allocation Recommendation**

**SUMMARY:** In May the Workforce Development Board approved the second year of the Employment Service Contracts with *estimated* allocations. Since that time, DELEG has issued official allocations for Program Year 2010. The table below reflects the initial draft allocations approved and the *final* allocations being recommended. Staff will request that the Planning & Development Committee recommends full Board approval of the PY10 Employment Services allocations at the July 20<sup>th</sup> meeting.

**ADDITIONAL INFORMATION:**

<b>CONTRACTOR/COUNTY</b>	<b>ESTIMATED PY10 EMPLOYMENT SERVICE BUDGET</b>	<b>REVISED PY10 EMPLOYMENT SERVICE ALLOCATIONS</b>
Barry ISD/Barry County	\$50,635	\$56,509
Kellogg Community College/Branch County	\$98,605	\$110,045
Kellogg Community College/Calhoun County	\$117,260	\$130,863
<b>Total to Contractors</b>	<b>\$266,500</b>	<b>\$297,417</b>
CISD MW! Program/Admin	\$63,000	\$56,900
<b>TOTAL</b>	<b>\$329,500</b>	<b>\$354,317</b>

**Revised Incumbent Worker Allocation Recommendation**

**SUMMARY:** In May the Workforce Development Board approved WIA Incumbent Worker Training Contract *estimated* allocations. Since that time, DELEG has issued *draft* allocations for Program Year 2010, which are less than the estimated amounts. The table below reflects the initial estimated allocations approved and the *draft* allocations being recommended. Note that typically the draft allocation amounts received from DELEG are the amounts that are allocated when the final policy is issued by DELEG. Staff will request that the Planning & Development Committee recommends full Board approval of the PY10 WIA Incumbent Worker Training *draft* allocations at the July 20<sup>th</sup> meeting.

**ADDITIONAL INFORMATION:** The following table indicates the proposed budget that Kellogg Community College submitted for Barry, Branch, and Calhoun Counties. The breakdown shows the proposed budget and number of employees to be served.

<b>COUNTY</b>	<b><u>ESTIMATED</u> PY10 BUDGET/PARTS.</b>	<b><u>DRAFT PY10</u> BUDGET/PARTS.</b>
Barry	\$15,084/16	\$13,046/20
Branch	\$15,084/16	\$13,046/20
Calhoun	\$45,252/48	\$39,136/60
<b>Total to Contractors</b>	<b>\$75,420/80</b>	<b>\$65,228</b>
CISD MW! Program/Admin	\$8,380	\$7,248
<b>Total</b>	<b>\$83,800/80</b>	<b>\$72,476/100</b>

**NCRC Funding Timeline Extension**

**SUMMARY:** DELEG is permitting unexpended Michigan National Career Readiness Certificate (NCRC) funds to be carried into PY2010, with the requirement that 85 percent of the funds are expended by December 31, 2010. Fifty percent of the funds allocated to the Barry/Branch/Calhoun Michigan Works! have not yet been expended. Staff will request that the committee recommends full Board approval of this extension for contractors to expend the remainder of these funds.

**ADDITIONAL INFORMATION:** In July of 2009, DELEG allocated \$92,675 for the use of Work Keys testing, NCRC costs, promotional/educational activities with businesses, staff training on KeyTrain, and specific employer hiring projects.

There are three core Work Keys assessments that make up the MI NCRC: Applied Mathematics, Locating Information, and Reading for Information. Work Keys is a job skills assessment measuring “real world” skills that employers believe are critical to job success. Depending on the score or level that the individual obtains on the assessment, they can earn a bronze, silver, gold or platinum NCRC.

MWAs are required to provide all three Work Keys assessments to participants who are receiving services through existing funding streams and are encouraged to provide Work Keys assessments to members of the general public as resources allow.

In the case where an individual needs to increase their skill level, there is Internet based training (KeyTrain) available at all four Michigan Works! Service Centers to help them improve their skills. If an individual fails to earn at least a bronze level certificate and wishes to re-take any of the three core assessments or wishes to improve any of their scores, remediation is required.

**MPRI Comprehensive Plan Recommendation**

**SUMMARY:** Each Michigan Prisoner ReEntry Initiative (MPRI) region has a local, community-developed document, called the Comprehensive ReEntry Plan, which establishes the overall structure for the activities and services in the MPRI region.

The Comprehensive Plan describes the local assets that are in place to increase the potential for success for former prisoners, barriers that impede maximum use of these assets, gaps in services, and proposed solutions to address the barriers and gaps. Thus, the plan builds upon existing services and embeds their use within the context of comprehensive service delivery. The Comprehensive Plan also addresses critical issues such as a collaborative case management approach for accountability, monitoring, and performance measurement and education and outreach efforts to regarding the public safety focus of the MPRI. The Comprehensive Plan is the basis for requests to the Michigan Department of Corrections (MDOC) for annual MPRI funding as well as identifying support from federal, other state programs, local and community resources.

The MPRI Steering Team is responsible for updating this plan on an annual basis so that the activities of the local initiative keep pace with the changing needs in the region.

The time line for the FY 11 Comprehensive Plan as proposed by MDOC is:

<b>July 15th</b> Meeting with Community Coordinators to review the plan and obtain feedback.
<b>July 23rd</b> Final Comprehensive Plan e-mailed to MPRI Administrative Agency Directors.
<b>August 20th</b> Final Comprehensive Plan due (e-mail) and a signed original copy by mail or hand delivered.
<b>September 6th</b> Award Letters with any required corrective action will be e-mailed the week of September 6th to each of the 18 MPRI Sites.
<b>October 1st</b> FY 2011 Approved Comprehensive Plans in place.

The MPRI Steering Team will discuss the Comprehensive Plan during their July 13<sup>th</sup> meeting. The Steering Team is not scheduled to meet again until September 14<sup>th</sup>. The Steering Team Co-chairs are authorized to approve MPRI activities in lieu of full Steering Team action if necessary.

Staff will request that the Planning & Development Committee recommends approval of the submission of the FY 11 MPRI Comprehensive Plan (as indicated in the above timeline) by the

full Board at the July 20th meeting. The FY 11 Comprehensive Plan, once approved by MDOC, will be provided to Board at the September meeting.

**ADDITIONAL INFORMATION:** Following is a summary of anticipated features of the FY 11 MPRI Comprehensive Plan for Barry, Branch & Calhoun counties.

The Plan has been modified for FY 11 by MDOC to have four principal service categories: Residential Stability; Employment Readiness; Social Support; and Behavioral Health.

These four service categories subsume the programs historically provided by MPRI including Workforce Development Services, Life Skills Programming, Substance Abuse Treatment, Family Support, Entitlements, Transportation, Healthcare, Adult Education, Housing, Victim’s Services and Law Enforcement support.

Additionally, the program covers the salaries for the Community Resource Specialist and Community Coordinator as well as CISD Administrative costs.

We anticipate that the contract proposal will have funding similar to that of the FY 10 program. Committee members should note that the Life Skills and Supportive Services contract expires and is being rebid. This could affect the final Comprehensive Plan Budget for FY 11.

<b>FY 2010 MPRI SERVICE CATEGORY</b>	<b>COMPREHENSIVE PLAN BUDGET AMOUNT</b>
<b>Residential Stability</b>	\$210,681
<b>Employment Readiness</b>	\$280,817
<b>Social Support</b>	\$152,086
<b>Behavioral Health</b>	\$60,190
<b>Operations Support</b>	\$160,000
<b>TOTAL</b>	<b>\$863,774</b>

**F&T Funding Updates**

**SUMMARY:** Additional F&T funds have been received from DELEG in the amount of \$6,835. Foundation for Behavioral Resources (FBR) is requesting that these additional funds go to Calhoun County. FBR has also requested a transfer of funds from Barry and Branch Counties to Calhoun County. There are more referrals in Calhoun County and therefore more of a need for funds. Staff will request that the Planning & Development Committee recommends approval

of the FY10 FAE&T program budget adjustments to the full Workforce Development Board at the July 20 meeting.

**ADDITIONAL INFORMATION:** The following table indicates the transfer and increase in funding.

<b>County</b>	<b>Current Budget</b>	<b>Transfer Amount</b>	<b>Additional Funds</b>	<b>New Proposed Budget</b>
<b>Barry County/FBR (10%)</b>	\$11,579	(\$7,000)	\$0	\$4,579
<b>Branch County/FBR (18%)</b>	\$20,842	(\$13,500)	\$0	\$7,342
<b>Calhoun County/FBR (72%)</b>	\$83,370	\$20,500	\$6,835	\$110,705
<b>Totals</b>	\$115,791	\$0	\$6,835	\$122,626

**MPRI Life Skills RFP Recommendation**

**SUMMARY:** Two proposals were received in response to the MPRI Life Skills RFP that was released in May. There are three (3) services covered in this RFP package:

- 1) to provide Life Skills Training to participants;
- 2) to employ the MPRI Community Resource Specialist (CRS), provide benefits and pay for expenses as indicated in the RFP; and
- 3) to provide payments for supportive services for participants

Staff has conducted their technical/compliance review and is recommending that a new RFP be issued since neither of these proposals met the basic criteria established for the technical/compliance review in order to be recommended for evaluation and scoring by the Board’s Review Panel. Detailed information regarding the staff review was shared with the Review Panel who concurred with this recommendation.

Staff will request that the Planning & Development Committee recommends approval of the RFP re-release timeline and other stipulations detailed below to the full Workforce Development Board at the July 20<sup>th</sup> meeting.

**ADDITIONAL INFORMATION:** The following timeline is recommended for the re-release of the MPRI Life Skills RFP. Note that this timeline includes a request to the Executive Board for approval of the recommended bidder so that the selected contractor has more than a few days to prepare for the start of the program on October 1, 2010. Staff will also recommend slight modifications to the RFP to emphasize the elements required in the proposal. Finally, staff will recommend that a mandatory bidders conference be included in the RFP re-release process.

**Exhibit D**

7-16-10	Recommendation to Planning & Development Committee
7-20-10	P&D recommends re-release of RFP to full Board
7-21-10	Staff re-issues FY11-12-13 RFP notice of MPRI Life Skills program availability
7-23-10	Staff e-mails RFP packages to bidders requesting package
7-28-10	Staff conducts mandatory RFP bidders conference at Calhoun ISD
8-2-10	Pre-bid notices are due at 3:30pm from intended bidders
8-4-10	Emailed questions from bidders are due by 5pm
8-6-10	Responses to emailed questions and Q&A sent out by staff
8-13-10	MPRI Life Skills Program proposals are due at Calhoun ISD by noon
8-13-10-10 – 8-20-10	Staff completes technical review of proposals
8-23-10	Staff meets with Review Panel for proposal “hand-off”
8-23-10 - 9-2-10	Proposal Review Panel independently evaluates proposals
9-2-10	Review Panel meets to select finalists
9-7-10	Proposal Review Panel interviews finalists
9-10-10	Award recommendation is provided to Planning & Development Committee
9-10-10	WDB Executive Board approval is requested
9-28-10	WDB ratifies action of WDB Executive Board

**JET & FAE&T Contract Award Recommendations**

**SUMMARY:** Staff received the following proposals in response to the Jobs, Education and Training (JET) and Food Assistance Employment and Training (FAE&T) Request for Proposal (RFP) process.

<b>Program - Counties</b>	<b>Bidder</b>
JET – Barry/Branch/Calhoun	Foundation for Behavioral Resources
FAE&T– Barry/Branch/Calhoun	Foundation for Behavioral Resources

**ADDITIONAL INFORMATION:** Staff completed a technical/compliance review of the proposals and determined that both proposals meet the minimum requirements. These proposals were passed on to the Review Panel, which is comprised of members of the Planning & Development Committee. This Review Panel evaluated the proposals and met on July 9th to discuss the proposals and plan for the interviews by the Review Panel the morning of July 16th. The Review Panel will then make contract award recommendations to the full Planning & Development Committee the afternoon of July 16<sup>th</sup>. The Planning & Development Committee will make final contract award recommendations to the full Board on July 20<sup>th</sup>. The timeline for these programs is the three year period of time beginning October 1, 2010.

**One-Stop Funding Allocation Recommendation**

**SUMMARY:** We have received Program Year 2010 allocations for the operation of our Michigan Works! One-Stop Service Centers. This year, we have received two separate allocations; statewide funding (which is typical) and American Recovery and Reinvestment Act (ARRA) funds to support service center efficiency. In total, \$79,525 of One-Stop funding has been awarded to our area. Staff will request that the Planning & Development Committee recommends approval of the One-Stop Service Center Plan and contracts modification request to the full Workforce Development Board at the July 20<sup>th</sup> meeting.

**ADDITIONAL INFORMATION:** Staff has spoken with Service Center staff and recommends expending these funds to cover the following for the centers:

- Staff for the delivery of core services;
- Payment for facility usage, maintenance and cleaning, in accordance with cost sharing guidelines;
- Materials, supplies and other costs related to Service Center operations; and
- Michigan Works!-CISD personnel costs for administering the grant.

The following table shows the proposed breakdown of funds across Barry, Branch and Calhoun counties and according to service provider contract, other service center costs or administration.

<b>MICHIGAN WORKS! SERVICE PROVIDER/COUNTY</b>	<b>ALLOCATION OF PY10 SERVICE CENTER DRAFT FUNDING</b>
	<b>2010 One-Stop Funding</b>
<b>Barry ISD</b> (Contract staff; Service Center facility usage; Supplies and equipment)	\$8,514
<b>Branch HRDI</b> (Service Center cleaning & maintenance; Cleaning & restroom supplies; Floor runners)	\$4,506
<b>Calhoun (Battle Creek) KCC Employment Services</b> (Service Center cleaning & maintenance; Carpet cleaning; Floor runners; Core Services staff)	\$8,514
<b>Calhoun (Albion) Foundation for Behavioral Resources</b> (Carpet cleaning; Center repainting; Signage for different departments; and Implementation of a center-wide phone system)	\$8,514
<b>Total for Contracts:</b>	<b>\$30,048</b>
<b>Michigan Works!-CISD Program Costs</b> (Branch County Service Center facility usage - offsets contractors' costs for common space throughout the building)	\$45,500
<b>Michigan Works!-CISD Administrative Costs</b>	\$3,977
<b>TOTAL</b>	<b>\$79,525</b>

**NWLB Program Changes**

**SUMMARY:** Due to federal funding cuts to the State of Michigan, and diminishing ARRA funds, all Michigan Works! Areas (MWAs) have experienced a decline in funding from Program Year 2009 to Program Year 2010. Participants enrolled in No Worker Left Behind (NWLB) Training will be effected by these cuts in many areas, including our own. DELEG has issued a series of press releases, local talking points, and other materials in order to apprise the public of this situation. Additionally, administrative and contract staff have been meeting to develop and implement a local strategy to address this issue. The strategies to be implemented across the state – and those proposed for our MWA – are outlined in the following section. Staff will

request that the Planning & Development Committee recommends approval of the NWLB Program Changes request to the full Workforce Development Board at the July 20<sup>th</sup> meeting.

**ADDITIONAL INFORMATION:** DELEG has indicated in its press releases that the following temporary statewide policy for NWLB is necessary:

- Effective immediately the statewide wait list for NWLB training will be eliminated;
- Everyone in training will complete it;
- The MWAs will contact workers on the wait list as of June 28, 2010, and anyone in that group who has been approved for training and who wants to continue with their training will be assisted; and
- Each MWA will announce to its local community when funds are available for new people to enter training.

Locally, the following strategy has been developed to notify participants and provide the most appropriate services possible to ensure continued quality customer service:

- Immediate discontinuation of NWLB Information Sessions (orientation to other than training services is still provided);
- Send a letter to participants whose training funding will be impacted by the funding cuts requesting his or her presence at a mandatory informational meeting;
- Conduct presentations in each area which consist of providing individuals with information related to training dollars expended on him or her to date, apprise of the current funding situation and its impacts on participants, explain the participants responsibilities moving forward, discussion of financial aid options (a representative from a local school's financial aid office will be on hand for these presentations to answer participants' questions related to financial aid), discussion of other services offered by Michigan Works!, encourage completion of the National Career Readiness Certificate, next steps, and time for questions and answers;
- Contractors will notify those on the waiting for training list of the freeze in enrollments and will assist them in identifying other appropriate Michigan Works! services;
- Barry/Branch/Calhoun Michigan Works! will suspend its use of the NWLB Waiting for Training List;
- Contractors will direct individuals who are not in training or on the waiting list to a voice mail box which will be updated regularly with any new funding information;
- A flyer and press release will be created and distributed in our Service Centers and to the media;
- As will be further discussed in this exhibit, suspension of transportation assistance to individuals in training; and
- As will be discussed next in this exhibit, the administrative office will work with contract staff to prepare a State Adjustment Grant application for submission to DELEG.

The goal of this supplemental funding is to, at a minimum, maintain the participants who are currently in NWLB training in our area.

### **State Adjustment Grant Application**

**SUMMARY:** Due to federal funding cuts to the State of Michigan, and diminishing ARRA funds all Michigan Works Areas (MWAs) have experienced a decline in funding from Program Year 2009 to Program Year 2010. Participants enrolled in No Worker Left Behind (NWLB) Training will be affected by these cuts in many areas, including our own. Currently, our area does not have enough money to continue funding all participants currently enrolled in training; even after significant staff lay-offs and other cuts instituted by the subcontractors. At this point, customers on the NWLB waiting for training list and any new interested persons will not be able to be funded through NWLB for training.

**ADDITIONAL INFORMATION:** In addition to the NWLB Program change strategies discussed earlier in this exhibit, staff has been working with subcontractors to estimate the total need to *maintain* the participants currently enrolled in NWLB training. They are also working to assess the anticipated On-the-Job Training and Customized Training needs of area businesses in order to factor in services to our business customers, as well. As of this writing, obligation and expenditure reports for Program Year 2010 are being prepared by subcontractor staff so Michigan Works!-CISD staff has not yet determined the amount of the State Adjustment Grant request.

According to established DELEG policy, our area can apply for a State Adjustment Grant which is intended to provide skills training and supportive services to dislocated workers in our region. This application would be submitted according to the needs identified by subcontract staff at the time of the application.

Staff will request that the Planning & Development Committee recommends approval for submission of a State Adjustment Grant application to DELEG to the full Workforce Development Board at the July 20<sup>th</sup> meeting.

### **Ad hoc Fund Development Committee**

**SUMMARY:** A number of exhibits for the July Planning & Development Committee meeting discuss issues and recommended actions related to the decrease of workforce development funding for this program year. This is as a result of both decreased regular funding from the Federal government as well as the lack of *new* ARRA allocations, which helped to bolster programming in the past program year. All predictions from State and Federal sources show that, as least in the short term, funding will continue to decrease in the upcoming years.

This situation is compounded by the continued increased demand for services from our customers in all program areas while subcontractors have had to lay off staff and make other cuts due to the funding decreases. Also, there are programs such as the “white collar” program that was started with ARRA funds that, without additional funding, will be difficult to sustain in its current form.

It is for all of these reasons – and more – that staff will recommend the formation of an ad hoc fund development committee to research and pursue alternative sources of funding. Staff will recommend that this committee be comprised of Board members, sub-contract staff, MW!-CISD staff and members of the community. Staff will request that the Planning & Development Committee recommends approval of the formation of this committee to the full Workforce Development Board at the July 20<sup>th</sup> meeting.

### **Joint Meeting with Monitoring & Evaluation Committee**

**SUMMARY:** During the course of review and revision of the Request for Proposal (RFP) process, committee members have questioned the outcomes that are established in the RFPs for the various workforce development programs. How are they established? What are they measuring? How are they being measured? Do these measures reflect the outcomes the Board wants to see for the programs? A suggestion was made at the May meeting to hold a joint meeting with the Monitoring & Evaluation Committee in order to hold this discussion.

The Monitoring & Evaluation Committee concurred with the staff recommendation at their June 11th meeting to hold this joint meeting in conjunction with the Planning & Development Committee’s already-scheduled September meeting. Staff will request that the Planning & Development Committee recommends approval of a September 10<sup>th</sup> joint meeting of these committees to the full Workforce Development Board at the July 20<sup>th</sup> Board meeting.

### **Executive Board Actions for Full Board Ratification**

**SUMMARY:** There have been a number of opportunities that have occurred since the May Board meeting for which Board action was needed prior to July 20<sup>th</sup>. Thus, Executive Board approval has been obtained, with the understanding that full Board ratification of these action items would be requested at the July Board meeting. Following is a summary of the action items that have been approved by the Executive Board.

- To address the decrease in funding for this program year and need for additional resources at the subcontractor level, approval was obtained to **decrease (from May’s allocation) the CISD**

Program/Administrative portion of the PY2010 funding and to instead allocate this funding to the contractors. The following tables show these revised allocations.

**Program Year 2010 Employment Service Allocations:**

<b>Contractor/County</b>	<b>Initial Allocation</b>	<b>Revised Allocation</b>
<b>Barry ISD – Barry County</b>	<b>\$50,635</b>	<b>\$51,794</b>
<b>KCC – Branch County</b>	<b>\$98,605</b>	<b>\$100,862</b>
<b>KCC – Calhoun County</b>	<b>\$117,260</b>	<b>\$119,944</b>
<b>TOTAL CONTRACTS</b>	<b>\$266,500</b>	<b>\$272,600</b>
<b>CISD Program/Administrative</b>	<b>\$63,000</b>	<b>\$56,900</b>
<b>TOTAL</b>	<b>\$329,500</b>	<b>\$329,500</b>

**Program Year 2010 WIA Core Services Allocations:**

<b>Contractor/County</b>	<b>Initial Allocation</b>	<b>Revised Allocation</b>
<b>Barry ISD – Barry County</b>	<b>\$32,400</b>	<b>\$33,092</b>
<b>KCC – Branch County</b>	<b>\$54,000</b>	<b>\$55,154</b>
<b>KCC – Calhoun County</b>	<b>\$129,600</b>	<b>\$132,369</b>
<b>TOTAL</b>	<b>\$216,000</b>	<b>\$220,615</b>

**Program Year 2010 WIA Adult Program Allocations:**

<b>Contractor/County</b>	<b>Initial Allocation/ Number of Parts.</b>	<b>Revised Allocation/ Parts.</b>
<b>Barry ISD – Barry County</b>	<b>\$129,972/62</b>	<b>\$133,510/63</b>
<b>HRDI – Branch County</b>	<b>\$129,972/52</b>	<b>\$133,510/53</b>
<b>HRDI – Calhoun County</b>	<b>\$389,914/156</b>	<b>\$400,530/161</b>
<b>TOTAL CONTRACTS</b>	<b>\$649,858/270</b>	<b>\$667,550/277</b>
<b>Calhoun ISD Program/Admin Costs</b>	<b>\$141,984</b>	<b>\$121,984</b>
<b>TOTAL</b>	<b>\$791,842/270</b>	<b>\$789,534/277</b>

**Program Year 2010 WIA Dislocated Worker Allocations:**

<b>Contractor/County</b>	<b>Initial Allocation/ Number of Parts.</b>	<b>Revised Allocation/ Parts.</b>
<b>Barry ISD – Barry County</b>	<b>\$135,293/58</b>	<b>\$137,531/59</b>
<b>HRDI – Branch County</b>	<b>\$135,293/54</b>	<b>\$137,531/55</b>
<b>HRDI – Calhoun County</b>	<b>\$405,877/163</b>	<b>\$412,594/166</b>
<b>TOTAL CONTRACTS</b>	<b>\$676,463/275</b>	<b>\$687,656/280</b>
<b>Calhoun ISD Program/Admin Costs</b>	<b>\$126,607</b>	<b>\$113,107</b>
<b>TOTAL</b>	<b>\$803,070/275</b>	<b>\$800,763/280</b>

**Program Year 2010 WIA Youth Allocations:**

<b>Contractor/County</b>	<b>Initial Allocation/ Number of Parts.</b>	<b>Revised Allocation/ Parts.</b>
<b>Barry ISD – Barry County</b>	<b>\$159,205/54</b>	<b>\$162,825/55</b>
<b>ADAPT – Branch County</b>	<b>\$159,205/78</b>	<b>\$162,825/80</b>
<b>Goodwill Industries – Calhoun County</b>	<b>\$477,613/212</b>	<b>\$488,473/217</b>
<b>TOTAL CONTRACTS</b>	<b>\$796,023/344</b>	<b>\$814,123/352</b>
<b>CISD Program/Admin Costs</b>	<b>\$141,892</b>	<b>\$123,792</b>
<b>TOTAL</b>	<b>\$937,915/344</b>	<b>\$937,915/352</b>

- Also to address the decreased funding issue, approval was obtained to **discontinue**, as of July 1, 2010 and until further notice, **the provision of transportation assistance to students in the WIA Intensive & Training Program who are receiving assistance through the No Worker Left Behind initiative.**
- Staff identified a portion of our CISD Program/Administrative funding (\$6,750 in JET WIA funding) that would have to have been spent by June 30<sup>th</sup> or turned back to the State and received approval to **allocate this “excess” CISD Program/Admin funding to our JET contractor**, the Foundation for Behavioral Resources, so that they may use it to service JET customers instead of having to turn it back to DELEG. The allocation of this funding per county is shown in the following table.

**Program Year 2009 JET WIA Allocations:**

<b>Contractor/County</b>	<b>Current Allocation/ # of participants</b>	<b>Additional Allocation/ # of participants</b>	<b>Revised Allocation/ # of participants</b>
<b>FBR – Barry County</b>	<b>\$17,843 / 29</b>	<b>\$675 / 1</b>	<b>\$18,518 / 30</b>
<b>FBR – Branch County</b>	<b>\$32,117 / 52</b>	<b>\$1,215 / 2</b>	<b>\$33,332 / 54</b>
<b>FBR – Calhoun County</b>	<b>\$128,467 / 208</b>	<b>\$4,860 / 7</b>	<b>\$133,327 / 215</b>
<b>TOTAL CONTRACTS</b>	<b>\$178,427 / 289</b>	<b>\$6,750 / 10</b>	<b>\$185,177 / 299</b>
<b>CISD Program/Administrative</b>	<b>\$19,825</b>	<b>(\$6,750)</b>	<b>\$13,075</b>
<b>TOTAL</b>	<b>\$198,252 / 289</b>	<b>\$0 / 10</b>	<b>\$198,252 / 299</b>

- **Two letters of support were approved for proposals in response to an RFP released by DELEG to fund regional projects to develop or enhance entrepreneurial support systems that foster the creation and growth of small business.** The first proposed activities to increase the collaboration and coordination among, and awareness of, entrepreneurial support organizations in a five-county region (our 3 counties, Kalamazoo and St. Joseph counties). The second is specific to Barry County and seeks to build on rural entrepreneurial and economic development activities that were initiated a few years ago through a WIRED grant to increase the support to and capacity of entrepreneurs in Barry County and, ultimately, to benefit the other counties/communities in our region, particularly those that are more rural in nature.