

WDB Nomination/Appointment Process

The CEOs make all appointments to the WDB based on nominations received from local entities representing the sector for the appointment. The CEO shall ensure all appointees reflect the broad scope and mission of the board, and that the sector is represented within the geographical borders of the WDB.

- A. **Private Sector:** Private sector representatives shall be selected from among individuals nominated by general-purpose business organization (i.e., Chamber of Commerce), after the organizations consult with and receive recommendations from other business organization in the MWA area. Two private sector members must be representatives from the 15 largest businesses within the geographical boundaries of the MWA. The largest businesses are to be determined by the number of employees. Local source documents shall be utilized to make these determinations and maintained on-site for monitoring purposes.

Private sector representatives from hospitals or health care institutions must represent private non-profit facilities.

- B. **Education Sector:** There must be at least two representatives from educational agencies, which are defined as representatives of local education entities, local school boards, entities providing adult education and literacy activities and postsecondary educational institutions (including representatives of community colleges, where such entities exist). Education representatives shall be selected from among individuals nominated by regional or local educational agencies, vocational education institutions, institutions of higher education (including entities offering adult education), or general organizations of such institutions (including the EAG) within the MWA area.
- C. **Employment Service (ES) Representation:** There must be one representative from ES. The ES representative shall be appointed in one of the following ways:
- An ES State staff person, or,
 - A Private Sector Member who is currently utilizing and has extensive background in utilizing ES services, or
 - Designation of the entire WDB as the ES representative.
- D. **Community-Based Organization (CBO) Representation:** There shall be at least one representative from a CBO, which is a private non-profit organization that is representative of a community, or a significant segment of a community, and that has demonstrated expertise and effectiveness in the field of workforce investment.

The combined representation from organized labor and CBOs shall constitute at least 15 percent of the total membership of the board.

- E. **Economic Development Representation:** There shall be at least one Economic Development Representative from local planning and zoning commissions or boards, community development agencies, and other local agencies and institutions responsible for regulating, promoting, or assisting in local economic development.
- F. **Organized Labor Representation:** There shall be at least one representative of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations, or (for a local area in which no employees are represented by such organizations), other representatives of employees.

Labor representatives shall be selected from individuals recommended by recognized state or local labor federations. If the state or local labor federation fails to nominate an individual to meet the labor representation requirements, individual workers that are members of the labor organization, or stewards, may be appointed to the board to complete the labor representation.

The combined representation from organized labor and CBOs shall constitute at least 15 percent of the total membership of the board.

- G. **Vocational Rehabilitation Representation:** There shall be at least one representative from a Vocational Rehabilitation provider. This can be an employee of the State of Michigan, DELEG, Michigan Rehabilitation Services (MRS), or other organizations such as State of Michigan, Commission for the Blind employees.
- H. **Public Assistance Representation:** There shall be at least one representative representing Public Assistance from the local Public Assistance Agency, (the Department of Human Services).
- I. **Department of Energy, Labor & Economic Growth Representation:** The State of Michigan Public Act 491 of 2006 mandates that a representative from the Department of Energy, Labor & Economic Growth (DELEG) be on each WDB. This representative may be an employee of the Employment Service, Michigan Rehabilitation Services, the Michigan Commission for the Blind, or another employee of the Department. In this instance, dual representation will be allowed. These representatives shall be nominated by the department.

WDB Member Reappointment Process

WDB members may be re-nominated to maintain his or her existing seat at the end of a term, provided the re-nomination is initiated by the same sector responsible for the original nomination. This decision is to be made at the discretion of the nominating sector without influence from the WDB.

Source: Michigan Department of Energy, Labor & Economic Growth Advisory Administration Unit Policy 09.03, April 21, 2010