

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING
OF JULY 19, 2023
4:00 p.m.**

Gifford/Schultz Educational Service Center, Marshall, MI

According to the School Code, “the Board shall meet annually on or before the fourth Monday of July and shall organize by electing a president, vice president, secretary and treasurer.”

A. Call to Order - Roll Call - Pledge of Allegiance

The organizational meeting of the Calhoun Intermediate School District Board of Education was called to order on July 20, 2022, at 4:08 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by 2021-2022 Board President Ponds.

Present were: Catherine Yates, Eric Greene, Jean Goodrich, Richard Lindsey Jr., and Kenneth Ponds

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Jessica Clothier, Assistant Superintendent for Human Resources; Lorie Upright, Assistant Superintendent for Technology and Data Services; Tim Staffen, Assistant Superintendent for CTE; Joan Reeve, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance; Erika Burkhardt, Assistant Superintendent for Early Childhood

B. Visitors' Comments

- There were no comments from visitors

C. Election of Officers (President, Vice-President, Treasurer and Secretary) for the 2023-2024 school year.

It was moved by Ponds and supported by Goodrich that the CISD Board of Education nominate and elect the following officers for 2023-2024:

- PRESIDENT: Richard Lindsey, Jr.,
- VICE-PRESIDENT: Jean Goodrich,
- TREASURER: Kenneth Ponds,
- SECRETARY: Eric Greene

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

D. Organizational Decisions - Consent Group:

It was moved by Yates and supported by Ponds that the CISD Board of Education approve the following recommended actions below:”

- **Official Publication** - Designate the Marshall Ad-Visor/Battle Creek Shopper as the newspaper on record for all official publications.
- **Legal Counsel** - Designate the legal firm of Thrun Law Firm, P.C. as the primary legal firm in all matters and further, that Clark Hill be on retainer in the event that Thrun Law Firm P.C. has a conflict of interest.
- **Auditors** - Designate Plante and Moran to be the official audit firm for the 2023-2024 fiscal year.
- **District Investment Transactions** - Designate Dr. Terance Lunger, Superintendent and Kori Rafferty, Assistant Superintendent for Finance & Operations as Investment Officers to oversee the day-to-day management of District investments.
- **Bonding** - Designate the Board Treasurer, Secretary, Superintendent and Attendance Officer to be bonded in accord with the law.
- **Appointment of Attendance Officer** - Appoint Laura Ostrom, Pupil Accounting Auditor/Attendance Officer for the Calhoun Intermediate School District.
- **Official Designee** - Designate Karen Dysinger, Human Resources/Executive Office Coordinator, to implement the public notice requirements.
- **Signatories** - Designate the following as signatories for all funds:
 - Primary Signatories - Designate Dr. Terance Lunger, Superintendent and Kori Rafferty, Assistant Superintendent of Finance and Operations.
 - Backup Signatories - Eric Greene, CISD Board Secretary, Kenneth Ponds, Treasurer and Mark Ludlow, Chief Accountant.
- **Contracts, Agreements & Purchase Order Signatories** - Designate the Superintendent, Dr. Terance Lunger and Kori Rafferty, Assistant Superintendent of Finance and Operations, the persons authorized to sign all contracts, agreements and purchase orders.
- **Banks** - Designate continuation of present depositories as follows: Huntington National Bank - the depositories for CISD Funds and Fifth/Third Bank for the Michigan Liquid Asset Fund.
- **Meetings - Time, Date and Place Regular Meetings** - Approve the proposed meeting dates for the CISD Board of Education for the 2023-2024 fiscal year and name the Superintendent as the designee to post the meeting notices.

Motion passed unanimously.

E. Other Organizational Decisions:

1. Resolution to appoint Electronic Transfer Officer

It was moved by Green and supported by Goodrich that the CISD Board of Education approve the resolution to appoint Kori Rafferty, the Assistant Superintendent of Finance and Operations as the Electronic Transfer Officer (ETO) responsible for the Calhoun ISD Automatic Clearing House agreements, including payment approval, accounting, reporting and generally for overseeing compliance with the Automatic Clearing House policy as presented.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

2. Board Expense Policy

It was moved by Yates and supported by Goodrich that the CISD Board of Education authorize the participation of its members at one national and appropriate state, regional and local educational conferences in 2023-2024 in accord with Board Policy 2305.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

3. Suspension of CISD Board Per Diem and Mileage

It was moved by Greene and supported by Yates that the CISD Board of Education suspend the monthly per diem and mileage reimbursement for the CISD Board of Education for the 2023-2024 school year.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

4. Board Member Appointments

It was moved by Yates and supported by Goodrich that the CISD Board President make the following board appointments for the 2023-2024 school year:

- Delegate: Richard Lindsey and Alternate to CASB: Kenneth Ponds
- MASB Legislative Relations Network Representative: Eric Greene
- Personnel/Burgy Fund: Jean Goodrich & Richard Lindsey, Jr.

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

F. Commendation to 2022-2023 Board President - Allyn Miller

G. Adjournment

There being no further business to come before the board, President Lindsey adjourned the Organizational Meeting of the Calhoun ISD Board of Education at 4:19 p.m.

President: Richard Lindsey Jr.

Secretary: Eric Greene