

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING OF JULY 19, 2023
Immediately following the Organizational Meeting
Gifford/Schultz Educational Service Center
Marshall, Michigan**

A. *Call to Order of Regular Meeting and Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group*

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on July 19, 2023, at 4:19 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Catherine Yates, Eric Greene, Jean Goodrich, Richard Lindsey Jr., and Kenneth Ponds

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Jessica Clothier, Assistant Superintendent for Human Resources; Lorie Upright, Assistant Superintendent for Technology and Data Services; Tim Staffen, Assistant Superintendent for CTE; Joan Reeve, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance; Erika Burkhardt, Assistant Superintendent for Early Childhood

It was moved by Ponds and supported by Yates that the meeting agenda be approved with the changes noted below:

Add to B. Recommended Action - Consent Grouping:

e. Employment recommendations:

- *Employment of Tonya Jazayeri in the position of Speech-Language Pathologist, effective August 21, 2023.*
- *Conditional employment of Susan Walsh in the position of CI Teacher ~~Speech-Language Pathologist~~, effective August 21, 2023.*

Add to D. Information

- *Retirement of Sarah Scott from the position of SWFT Implementation Specialist, effective at the end of the business day June 30, 2023. (Hired 11/13/17)*
- *Resignation of Susan Karanja from the position of Teacher of Students with Cognitive Impairments, effective at the end of the business day August 11, 2023. (Hired 8/29/16)*

B. Recommended Action - Consent Grouping:

It was moved by Greene and supported by Goodrich that the CISD Board of Education approve the following recommended actions:

- b. Approve minutes of budget hearing and regular meeting of June 26, 2023**
- c. Review bills and electronic fund transfers as submitted**
- d. Receiving of financial reports/investments reports**

General Fund Cash	\$130,220
GF Investments	\$15,222,411
Special Education Fund Cash	\$327,487
SPED Investments	\$24,030,453
Vocational Fund Cash	\$34,056
VOED Investments	\$10,578,056
CDOT Fund Cash	\$20,125
CDOT Investments	\$3,678,295
Student Activity Fund Cash	\$4,358
Student Activity Investments	\$10,636

- e. Employment recommendations:**
 - Employment of Kristen Asiala in the position of Principal for the Calhoun Area Career Center, effective July 1, 2023.
 - Employment of Amelia O’Brian in the position of Assistant Principal for the Calhoun Area Career Center, effective July 10, 2023.
 - Employment of Allison Willbur in the position of Administrative Assistant for the Doris Klaussen Developmental Center, effective July 10, 2023.
 - Employment of Brooke Behrndt in the position of Health Aide for the Doris Klaussen Developmental Center, effective August 21, 2023.
 - Employment of Tonya Jazayeri in the position of Speech-Language Pathologist, effective August 21, 2023.
 - Conditional employment of Susan Walsh in the position of CI Teacher ~~Speech-Language Pathologist~~, effective August 21, 2023.

f. Superintendent's Conference

- Post-Approval - MAISA Summer Conference, Traverse City, June 21-23, 2023.

Motion Passed Unanimously

C. Other Action Items to come before the Board

1. Approve Revisions to the Student Handbook for the Doris Klaussen Developmental Center

It was moved by Ponds and supported by Goodrich that the CISD Board of Education approve the revisions to the student handbook for the Doris Klaussen Developmental Center as presented.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

2. Approve Revisions to the Student Handbook for the Calhoun Area Career Center

It was moved by Yates and supported by Greene that the CISD Board of Education approve the revisions to the student handbook for the Calhoun Area Career Center as presented.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

3. Human Resource Employment Requests - Add/Eliminate Positions

It was moved by Yates and supported by Goodrich that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.”

- Add Positions - Three 1.0 FTE Administrative Assistants for the Special Education Division.

- Add Positions - Six 1.0 FTE Health Aide Positions for the Special Education Division

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

4. Approve Burgy Support Fund Distribution Request

It was moved by Greene and supported by Goodrich that the CISD Board of Education approve the request to draw \$18,393.29 to cover unreimbursed Burgy expenditures.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

5. Approve 2023-24 Salary Scale Adjustment Letters of Agreement for CIEA, CIESPA and AFSCME

It was moved by Ponds and supported by Goodrich that the CISD Board of Education approve the Letters of Agreement between Calhoun Intermediate School District (CISD) and Calhoun Intermediate Educational Association (CIEA), Calhoun Intermediate Education Support Personnel Association (CIESPA), and the American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) as presented, approving an additional 2% added to the 2023-24 school year CIEA, CIESPA and AFSCME base salary scales.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

D. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. Professional/Support Staff Resignations:

Pursuant to Board Policy 4223 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Retirement of Sarah Scott from the position of SWFT Implementation Specialist, effective at the end of the business day June 30, 2023. (Hired 11/13/17)
- Resignation of Susan Karanja from the position of Teacher of Students with Cognitive Impairments, effective at the end of the business day August 11, 2023. (Hired 8/29/16)

E. Administrative Reports

1. Superintendent's Report:

The Superintendent updated the Board on the following items:

- Technology Upgrades
- Generator Upgrades
- CACC-Special Education ATP House
- Technical Assistance Grant
- 2023-2024 Planning

2. Department Reports - None

3. Communication:

- Thank you from the family of Don Myers

F. Closed Session

1. Negotiations Update

It was moved by Yates and supported by Ponds that the CISD Board of Education enter into closed session to review a tentative agreement with the CACCEA bargaining unit, pursuant to Section 8(c) of the Michigan Open Meetings Act.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

2. Adjourn Closed Session

President Lindsey adjourned the closed session at 4:44pm

3. Consideration for the Ratification of the Calhoun Area Career Center Education Association (CACCEA) Tentative Agreement with the CACCEA Bargaining Unit

It was moved by Greene and supported by Goodrich that the CISD Board of Education ratify the tentative agreement with the CACCEA bargaining unit for the 2023-2026 successor Master contract.”

Roll call was taken.

Voting yes: Greene, Goodrich, Lindsey, Ponds, Yates

Voting no: None

Motion passed unanimously.

G. Pending Board Approval Next Regular Meeting of CISD Board, August 16, 2023, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

H. Adjournment - There being no further business to come before the board, President Lindsey adjourned the meeting at 4:45pm

President: Richard Lindsey Jr.

Secretary: Eric Greene