

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF NOVEMBER 16, 2022**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on November 16, 2022, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President A. Miller.

Present were: JoAnne Miller, Allyn Miller, Richard Lindsey and Jean Goodrich

Absent was: Kenneth Ponds

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent for Human Resources; Lorie Upright, Assistant Superintendent for Technology and Data Services, Carrie Johnson, Assistant Superintendent for DRIS; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; ReNae Anderson, Human Resources/Executive Office Coordinator and Mike Nicholson, CIEA.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President A. Miller asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to D. Recommended Action - Routine Matters - Consent Grouping

d. Employment recommendations:

- Conditional employment of Kristin Wiescholak in the position of Consultant for Payroll & Employee Benefits, effective November 21, 2022.
- Conditional employment of Sara Martinez in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective November 21, 2022.

Add to E. Other Action Items to come before the Board

3. Approve Purchase CACC Boiler Pumps

Recommended action: “that the Calhoun ISD Board of Education approve the purchase and replacement of three boiler pumps from Hunter Prell in the amount of \$52,914.49 for the Calhoun Area Career Center.”

(Roll call vote)

Add to F. Information

3. Professional/Support Staff Resignations

- Resignation of Julie Rittenhouse from the position of School Social Worker, effective at the end of the day November 25, 2022. (Hired 8/19/2019)
- Resignation of Stephanie Schreier from the position of School Social Worker, effective at the end of the business day November 29, 2022. (Hired 8/18/2022)

It was moved by Lindsey, supported by J. Miller, that the meeting agenda be approved with the additions and changes.

Motion passed unanimously.

C. Visitors' Comments:

- There were no comments from visitors.

D. Routine Matters - Consent Grouping:

It was moved by J. Miller, supported by Goodrich, that the CISD Board of Education approve the following recommended actions:

- Approve minutes of the regular meeting of October 19, 2022
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Part-time temporary employment (up to two days per week for the 2022-2023 school year) of Jony Murphy in the position of Speech Language Pathologist, effective September 26, 2022 until June 30, 2023.
 - Employment of Aysia Rucker in the position of Family and Community Service Provider for the Early Childhood Services Program, effective October 21, 2022.
 - Employment transfer of Mark Gothberg to the position of School Counselor for the Calhoun Area Career Center, effective November 11, 2022.
 - Conditional employment of Cheryl Enyart in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective November 17, 2022.
 - Conditional employment of Kristin Wiescholek in the position of Consultant for Payroll & Employee Benefits, effective November 21, 2022.

- Conditional employment of Colleen Brogan in the position of Early Childhood Special Education Teacher, effective November 21, 2022.
- Conditional employment of Sara Martinez in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective November 21, 2022.

Motion passed unanimously.

E. Other Action Items to come before the Board:

1. Resolution to Collect Summer Taxes

It was moved by Lindsey, supported by J. Miller, that the Calhoun ISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote taken.

Voting yes: Goodrich, J. Miller, A. Miller and Lindsey

Voting no: None

Motion passed unanimously.

2. Human Resource Employment Request

- Add Position
 - 1 FTE - Special Education Administrative Assistant

It was moved by Goodrich, supported by Lindsey, that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: J. Miller, A. Miller, Lindsey and Goodrich

Voting no: None

Motion passed unanimously.

3. Approve Purchase CACC Boiler Pumps

It was moved by J. Miller, supported by Lindsey, that the Calhoun ISD Board of Education approve the purchase and replacement of three boiler pumps from Hunter Prell in the amount of \$52,914.49 for the Calhoun Area Career Center.

Roll call vote taken.

Voting yes: A. Miller, Lindsey, Goodrich and J. Miller

Voting no: None

Motion passed unanimously.

F. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. CASB Award Nominations

The CASB award nomination information is for your review at this time, we will be asking for nominations at the January board meeting.

3. Professional/Support Staff Resignations:

Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Janet Dickerson from the position of Speech Language Pathologist, effective at the end of the business day October 31, 2022. (Hired 8/27/2018)
- Resignation of Denea Fraijo from the position of Health Aide, effective at the end of the business day November 2, 2022. (Hired 8/22/2022)
- Resignation of Rachel Gibson from the position of Educational Consultant for the Department of Regional Instructional Services, effective at the end of the business day November 11, 2022. (Hired 9/12/2022)
- Resignation of Julie Rittenhouse from the position of School Social Worker, effective at the end of the day November 25, 2022. (Hired 8/19/2019)
- Resignation of Stephanie Schreier from the position of School Social Worker, effective at the end of the business day November 29, 2022. (Hired 8/18/2022)

G. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: Cyber Security; Kronos Implementation; Staffing and Facilities.

- **Department of Technology and Data Services:** Lorie Upright provided the Board with a report that contained information regarding the following: General Services - Fall Desk & Field Audits; Office Data Consortium; REMC; Student Data Consortium and Technology Services.

H. Upcoming Meetings of the CISD Board to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

- **November 21, 2022, 9:30 a.m. - Board Workshop**
- **December 7, 2022, 5:00 p.m. - Regular Meeting**

J. Adjournment:

There being no further business to come before the board, President A. Miller adjourned the meeting at 4:26 p.m.

President: Allyn Miller

Secretary: JoAnne Miller