

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF JULY 20, 2022**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on July 20, 2022, at 4:27 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President A. Miller.

Present were: JoAnne Miller, Allyn Miller, Richard Lindsey, Jean Goodrich and Kenneth Ponds

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent of Human Resources; Joan Reeve, Assistant Superintendent for Special Education, Tim Staffen, Assistant Superintendent for CTE; Lorie Upright, Assistant Superintendent for Technology and Data Services; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; ReNae Anderson, Human Resources/Executive Office Coordinator.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President A. Miller asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

Add to B. Recommended Action - Routine Matters - Consent Grouping:

d. Employment Recommendations:

- Temporary part-time employment of Laura Ash in the position of LEA Business Manager, effective July 1, 2022 through June 30, 2023.

Add to C. Other Action Items to come before the Board:

2. Approve Revisions to the Student Handbook for the Doris Klaussen Developmental Center

Recommended action: “that the CISD Board of Education approve the revisions to the student handbook for the Doris Klaussen Developmental Center as presented.”

(Roll call vote)

3. Approve Revisions to the Student Handbook for the Calhoun Area Career Center

Recommended action: “that the CISD Board of Education approve the revisions to the student handbook for the Calhoun Area Career Center as presented.”

(Roll call vote)

It was moved by Ponds, supported by Lindsey, that the meeting agenda be approved with the additions and changes or as presented.

Motion passed unanimously.

B. Routine Matters - Consent Grouping:

It was moved by Ponds, supported by Lindsey, that the CISD Board of Education approve the following recommended actions:

- Approve minutes of the regular meeting of June 27, 2022
- Review of bills and electronic fund transfers as submitted
- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Temporary part-time employment (up to 75 days per year) of Anita Dupes in the position of SWFT Implementation Specialist, effective July 1, 2022 until June 30, 2023.
 - Transfer of Glenn Miller to the Custodian II position at the Doris Klaussen Developmental Center, effective July 1, 2022.
 - Employment of Lindsey Smith in the position of Instructor for the Early Childhood Education program for the Calhoun Area Career Center, effective July 12, 2022.
 - Employment of Samantha Gwin in the position of Preschool Technical Assistance Coordinator for the Early Childhood Services Department, effective July 26, 2022.
 - Employment of Kalista Hubbart in the position of Teacher Assistant for the Adult Training Program, effective August 22, 2022.
 - Temporary part-time employment of Laura Ash in the position of LEA Business Manager, effective July 1, 2022 through June 30, 2023.

Motion passed unanimously.

C. Other Action Items to come before the Board:

- 1. Eliminate Position - Termination of Employment - CACC PR/Marketing Coordinator**

It was moved by Ponds, supported by Lindsey, that the CISD Board of Education approve the elimination of the position CACC PR/Marketing Coordinator, resulting in the termination of employment of Teresa Osborne, effective August 13, 2022. The Assistant Superintendent of Human Resources is directed to notify Ms. Osborne of the termination of her employment relationship with the Calhoun ISD.

Roll call vote taken.

Voting yes: Goodrich, J. Miller, A. Miller, Ponds and Lindsey

Voting no: None

Motion passed unanimously.

2. Approve Revisions to the Student Handbook for the Doris Klaussen Developmental Center

It was moved by J. Miller, supported by Lindsey, that the CISD Board of Education approve the revisions to the student handbook for the Doris Klaussen Developmental Center as presented.

Roll call vote taken.

Voting yes: J. Miller, A. Miller, Ponds, Lindsey and Goodrich

Voting no: None

Motion passed unanimously.

3. Approve Revisions to the Student Handbook for the Calhoun Area Career Center

It was moved by J. Miller, supported by Ponds, that the CISD Board of Education approve the revisions to the student handbook for the Calhoun Area Career Center as presented.

Roll call vote taken.

Voting yes: A. Miller, Ponds, Lindsey, Goodrich and J. Miller

Voting no: None

Motion passed unanimously.

D. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. Professional/Support Staff Resignations:

Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Ashlynn Steveson from the position of Health Aide, effective at the end of the business day July 13, 2022. (Hired 4/21/2022)
- Resignation of Amy Paul from the position of Teacher Consultant, effective at the end of the business day July 31, 2022. (Hired 8/25/3008)
- Resignation of Karen Lilly from the position of Certified Occupational Therapist, effective at the end of the business day August 1, 2022. (Hired 1/8/2001)
- Resignation of Patricia Masello from the position of Speech Language Pathologist, effective at the end of the business day August 12, 2022. (Hired 1/7/2020)

E. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: New LEA Superintendents; Meal Reimbursement and MAISA.

F. Next Regular Meeting of the CISD Board, August 17, 2022, 4:00 p.m., Gifford/Schultz Educational Service Center

G. Adjournment:

There being no further business to come before the board, President A. Miller adjourned the meeting at 4:37 p.m.

President: Allyn Miller

Secretary: JoAnne Miller