

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF JANUARY 11, 2023**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on January 11, 2023, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President A. Miller.

Present were: JoAnne Miller, Allyn Miller, Richard Lindsey and Kenneth Ponds

Absent was: Jean Goodrich

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent of Human Resources; Joan Reeve, Assistant Superintendent for Special Education; Lorie Upright, Assistant Superintendent for Technology and Data Services, Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; ReNae Anderson, Human Resources/Executive Office Coordinator; Mike Nicholson, CIEA president and Laura Griffith, Assisitive Technology Coordinator.

B. Request to Approve Agenda as Presented or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group:

President A. Miller asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger recommended the following changes and additions be made to the agenda:

It was moved by J. Miller, supported by Ponds, that the meeting agenda be approved with the additions and changes.

Add to D. Recommended Action - Routine Matters - Consent Grouping

d. Employment recommendations:

- Employment of Dusty Walker in the position of Administrative Assistant for the Special Education Department, effective January 16, 2023.
- Employment of Helen Buzby in the position of Administrative Assistant for the Special Education Department, effective January 23, 2023.

- Conditional employment of Jaelynn Myers in the position of Teacher Assistant in the Autism Spectrum Disorder classroom at the Doris Klaussen Developmental Center, effective January 23, 2023.

Add to F. Other Action Items to come before the Board

3. Human Resource Employment Request

- Add Position
 - 1 FTE - Special Education Administrative Assistant

Recommended action: “that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.”

(Roll call vote)

Add to G. Information

2. Professional/Support Staff Resignations

- Resignation of Lillian Howard from the position of Health Aide, effective at the end of the business day January 20, 2023. (Hired 3/1/2022)
- Retirement of Sharon Abdella from the position of Occupational Therapist, effective at the end of the business day August 31, 2023. (Hired 10/20/2003)

Add to H. Administrative Reports - Correspondence

- Christine Hamblen, K-5 Instructional Coach and Krista Dibert, Fourth Grade Teacher, Coldwater Community Schools.

Motion carried unanimously.

C. Visitors' Comments:

- There were no comments from visitors.

D. Routine Matters - Consent Grouping:

It was moved by Lindsey, supported by J. Miller, that the CISD Board of Education approve the following recommended actions:

- Approve minutes of the regular meeting of December 7, 2022 (**inadvertently the wrong minutes were given to the board for approval. The December minutes will be approved at the February meeting.**)
- Review of bills and electronic fund transfers as submitted

- Receiving of financial reports / investments reports
- Employment Recommendations:
 - Conditional employment of Idarmis Rodriguez in the position of Teacher Assistant for the Adult training program, effective December 19, 2022.
 - Employment of Alicia Gomez in the position of Special Education Supervisor, effective January 1, 2023.
 - Conditional employment of Morgan Garrett in the position of Early Childhood Interventionist for the Early Childhood Education Team, effective January 9, 2023.
 - Employment transfer of Kyra Rabbitt to the position of Career Development Specialist for the Calhoun Area Career Center, effective January 9, 2023.
 - Employment of Dusty Walker in the position of Administrative Assistant for the Special Education Department, effective January 16, 2023.
 - Employment of Helen Buzby in the position of Administrative Assistant for the Special Education Department, effective January 23, 2023.
 - Conditional employment of Jaelynn Myers in the position of Teacher Assistant in the Autism Spectrum Disorder classroom at the Doris Klaussen Developmental Center, effective January 23, 2023.

Motion passed unanimously.

E. Special Presentation:

- Digital Assessment - Laura Griffith, Assistive Technology Coordinator

F. Other Action Items to come before the Board:

1. CASB Award Nominations

It was moved by Lindsey, supported by Ponds, that the Calhoun ISD Board of Education nominate Georgia Marsh for the Professional Award.

Roll call vote taken.

Voting yes: J. Miller, A. Miller, Ponds and Lindsey

Voting no: None

Motion passed unanimously.

2. Adopt Board Policies

- **Policy #2201 - Board Powers**
- **Policy #3119 - Experimental or Pilot Programs**

It was moved by J. Miller, supported by Lindsey, that the Calhoun ISD Board of Education adopt the Board Policies as presented.

Roll call vote taken.

Voting yes: A. Miller, Ponds, Lindsey and J. Miller

Voting no: None

Motion passed unanimously.

3. Human Resource Employment Request

- Add Position
 - 1 FTE - Special Education Administrative Assistant

It was moved by Ponds, supported by Lindsey, that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Ponds, Lindsey, J. Miller and A. Miller

Voting no: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. Professional/Support Staff Resignations:

Pursuant to Board Policy 4000 series (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Amy Dugan from the position of Teacher Assistant, effective at the end of the business day December 28, 2022. (Hired 11/17/2014)

- Resignation of Dawn Laferty from the position of Administrative Assistant, effective at the end of the business day January 13, 2023. (Hired 11/8/2021)
- Resignation of Anthony Miller from the position of Technology Coordinator, effective at the end of the business day January 16, 2023. (Hired 1/3/2018)
- Resignation of Lillian Howard from the position of Health Aide, effective at the end of the business day January 20, 2023. (Hired 3/1/2022)
- Retirement of Sharon Abdella from the position of Occupational Therapist, effective at the end of the business day August 31, 2023. (Hired 10/20/2003)

3. Board Policy Forms/Resolutions

- 3109-F - Therapy Dog Request
- 5103-F - Cell Phone Search and Seizure Considerations
- 5206-F-1 - Checklist for Factors to Consider Before Suspending/Expelling
- 5206-F-4 - Letter to Parent/Guardian: Board Hearing Referral
- 5206-F-5 - Recommended Board Motion and Minutes Language
- 5206-F-6 - Board Resolution: Possession of a Firearm in a Weapon-Free School Zone
- 5206-F-7 - Board Resolution: Possession of a Dangerous Weapon (Not a Firearm)
- 5206-F-8 - Board Resolution: Physical Assault against Employee, Volunteer, or Contractor
- 5206-F-9 - Board Resolution: Physical Assault against Student
- 5206-F-10 - Board Resolution: Bomb Threat/Similar Threat
- 5206-F-11 - Board Resolution: Arson or Criminal Sexual Conduct on School Property; or Off-Campus Criminal Sexual Conduct Against District Student with Plea, Conviction or Adjudication
- 5206-F-12 - Board Resolution: Other Offenses Including Criminal Sexual Conduct Against District Student that Occurred Off-Campus without Plea, Conviction or Adjudication
- 5206-F-14 - Letter to Parent/Guardian Following Board Hearing
- 5206-F-17 - Board Resolution: Reinstatement of an Expelled Student
- 5206-F-19 - Due Process - Hearing Rights and Procedures
- 5303-F-1 - Student Enrollment Forms

- 5308-F - Protection of Pupil Rights
- 5409-F - Graduation Requirements Checklist
- 5602-F-3 - Independent Educational Evaluation (IEE) Response - Deny Request
- 5602-F-5 - Suggested Sources for Independent Educational Evaluations (IEE)
- 5705-F - Emergency Anaphylaxis Checklist

H. Administrative Reports:

- **Superintendent's Report:** Superintendent Lunger provided information on a variety of topics which included: Cyber Security Summit; Cyber Security Client Reviews; Water System Renovations and Facilities Update.
- **Human Resources:** Jessica Clothier provided the board with an update on Labor/Employee Relations - Negotiations; Human Resources - HR Practices; MDE Special Education Tuition Reimbursement; Vacancies/Hiring; Policy Administrative Guidelines.
- **Correspondence**
 - Nichole Mansfield, Homer Community Schools
 - Dawn Rowe, Westlake Elementary, Lakeview School District
 - Christine Hamblen, K-5 Instructional Coach and Krista Dibert, Fourth Grade Teacher, Coldwater Community Schools.

I. Next Regular Meeting of the CISD Board, February 15, 2023, 4:00 p.m., Gifford/Schultz Educational Service Center

J. Adjournment:

There being no further business to come before the board, President A. Miller adjourned the meeting at 5:00 p.m.

President: Allyn Miller

Secretary: JoAnne Miller