

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING OF OCTOBER 18, 2023  
4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

**A. *Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on October 18, 2023, at 4:03 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Richard Lindsey, Jr., Jeannie Goodrich, Eric Greene, and Catherine Yates

Absent was: Kenneth Ponds

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator; Nicole Lawrence, Special Education Supervisor; Carrie Johnson, Assistant Superintendent for Regional Instructional Services; Lorie Upright, Assistant Superintendent for Technology and Data Services; Joan Reeve, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance & Operations; Mark Ludlow, Chief Accountant; Miranda Presley, Plante & Moran Assurance Manager; Nicole Abel, Plante & Moran Auditor; and Mike Nicholson, CISD School Psychologist & CIEA President

**B. *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

President Lindsey asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Yates, supported by Greene, that the meeting agenda be approved as printed.

Motion passed unanimously.

**C. *Visitors' Comments***

- There were no comments from visitors

**D. *Routine Matters - Consent Grouping:***

It was moved by Greene, supported by Yates, that the CISD Board of Education approve the following recommended actions:

- a. Approve minutes of regular meeting of September 13, 2023**
- b. Review bills and electronic fund transfers as submitted**

**c. Receiving of financial reports/investments reports**

General Fund Cash	\$139,635
GF Investments	\$12,313,548
Special Education Fund Cash	\$1,009,605
SPED Investments	\$21,992,802
Vocational Fund Cash	\$135,861
VOED Investments	\$10,206,291
CDOT Fund Cash	\$11,288
CDOT Investments	\$3,017,913
Student Activity Fund Cash	\$6,106
Student Activity Investments	\$10,134

**d. Employment recommendations:**

- Transfer of **Jeff Janofski** to the position of Teacher for Students with Moderate Cognitive Impairments, effective August 21, 2023.
- Employment of **Chelsie Stouder** in the position of School Social Work Intern, effective September 19, 2023.
- Employment of **Juana Graves** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective September 19, 2023.
- Employment of **Anna Pascoe** in the position of School Social Work Intern, effective September 25, 2023.
- Part-time temporary contracted employment of **Anita Dupes** in the position of SWFT Implementation and Improvement Consultant, effective October 1, 2023.
- Employment of **Mitchell Fowler** in the position of SWFT Implementation & Improvement Consultant, effective October 2, 2023.
- Employment of **Justin Leach** in the position of SWFT Implementation & Improvement Consultant, effective October 2, 2023.
- Employment of **Aleea Crow** in the position of Special Education Administrative Assistant, effective October 3, 2023.
- Employment of **Kimberly Harris** in the position of Early Childhood Finance Specialist, effective October 9 3, 2023.

- Employment of **Lisa Embry** in the position of Teacher Assistant, effective October 10, 2023.
- Employment of **Marlee Isaacson** in the position of Teacher Assistant, effective October 17, 2023.
- Employment of **Dr. Ashley Widrig** in the position of Occupational Therapist, effective October 17, 2023.
- Employment of **Trebol Jordan** in the position of Special Education Administrative Assistant, effective October 23, 2023.
- Employment of **Jocelyn Miller** in the position of CACC Data Collection Specialist, effective November 1, 2023.
- Transfer of **Lachelle Smith** to the position of Deaf & Hard of Hearing Teacher Consultant, effective January 8, 2024.

**e. Superintendent's Conference**

- Post Approval - MASA Fall Conference, Traverse City, September 19-22, 2023

**E. *Special Presentations***

- **CISD Financial Audit 2022-2023 - Kori Rafferty, Assistant Superintendent for Finance & Operations and Mark Ludlow, Chief Accountant**

*Kori Rafferty and Mark Ludlow, as well as representatives from our auditing firm Plante & Moran, PLLC, were in attendance and reviewed and answered questions concerning the Calhoun ISD Financial Audit.*

**F. *Other Action Items to come before the Board***

**1. Human Resource Employment Requests**

- **Add Positions:**
  - **DRIS Educational Consultant - ELA or Disciplinary Literacy**
  - **Special Education Temporary Occupational Therapist**

It was moved by Greene and supported by Yates that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Greene, Yates, Goodrich and Lindsey

Voting no: None

Motion passed unanimously.

**2. Receiving 2022-2023 Financial Audit - Plante & Moran, PLLC**

- Report to the Board of Education
- Federal Awards Supplemental Information
- Financial Report with Supplemental Information

It was moved by Goodrich and supported by Yates that the Calhoun ISD Board of Education receive and accept the submission of the 2022-2023 financial audit as presented by Plante and Moran, PLLC.

Roll call vote taken.

Voting yes: Greene, Yates, Goodrich and Lindsey

Voting no: None

Motion passed unanimously.

**3. Approve Early Childhood Support Network Contract and Allocations**

It was moved by Yates and supported by Goodrich that the CISD Board of Education approve the FY24 Early Childhood Support Network Contract from MDE and Partner award letters.

Roll call vote taken.

Voting yes: Greene, Yates, Goodrich and Lindsey

Voting no: None

Motion passed unanimously.

**4. Adopt the Resolution regarding the Altria Group Government Entity Settlement Offer Agreement.**

It was moved by Goodrich and supported by Green that the CISD Board of Education adopt the Resolution as presented.”

Roll call vote taken.

Voting yes: Greene, Yates, Goodrich and Lindsey

Voting no: None

Motion passed unanimously.

**G. Information:**

1. The Cash Flow Summary was reviewed. There were no questions or comments.

2. Professional/Support Staff Resignations:

*Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Resignation of **Sara Martinez** from the position of Teacher Assistant, effective at the end of the business day September 11, 2023. (Hired 11/21/2022)
- Resignation of **Idarmis Rodriguez** from the position of Teacher Assistant, effective at the end of the business day September 20, 2023. (Hired 12/19/2022)
- Resignation of **Barth Beasley** from the position of Teacher Assistant, effective at the end of the business day September 22, 2023. (Hired 9/16/2019)
- Resignation of **Sharlene Heinrich** from the position of Special Education Administrative Assistant, effective at the end of the business day October 6, 2023. (Hired 1/11/2010)
- Resignation of **Melanie McHale** from the position of School Psychologist, effective at the end of the business day October 12, 2023. (Hired 11/12/2020)
- Resignation of **Theresa Yeck** from the position of CACC Student Services Coordinator, effective at the end of the business day November 2, 2023. (Hired 3/6/2023)
- Retirement of **Katrina Bowers** from the position of CACC Data Specialist, effective at the end of the business day December 31, 2023 (Hired 7/1/2007)

**H. Administrative Reports**

1. Superintendent's Report:

The Superintendent Updated the Board on the following Items:

- ABCS Programming – Threat Assessment Training
- CASB – General Membership Meeting – Thrun Legal Update
- Facilities Projects Update
- Board Workshop
- LEA Superintendent Search

2. Department Reports: (for your information)

- Human Resources - Jessica Clothier
- Special Education - Joan Reeve

3. Date:

- CASB General Meeting, October 25, 2023, 5:00 p.m., Gifford/Schultz Educational Service Center

*I. Upcoming meetings for the CISD Board:*

- **Next Regular Meeting of CISD Board, November 15, 2023, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI**

*J. Adjournment*

There being no further business to come before the board, President Lindsey adjourned the meeting at 4:43 p.m.

President: Richard Lindsey

Secretary: Eric Greene