

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING - DECEMBER 13, 2023  
5:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

***A. Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on December 13, 2023, at 5:01 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Catherine Yates, Eric Greene, Kenneth Ponds, Richard Lindsey, Jr.

Absent was: Jean Goodrich

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator

***B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

President Lindsey asked if there were any additional agenda items or changes to the agenda as printed. There were no additions or changes.

It was moved by Yates, supported by Ponds, that the meeting agenda be approved as printed.

Motion passed unanimously.

***C. Visitors' Comments***

- There were no comments from visitors

***D. Recommended Action***

It was moved by Greene, supported by Yates, that the CISD Board of Education approve the following recommended actions:

**1. ROUTINE MATTERS - CONSENT GROUPING:**

- a. Approve minutes of regular meeting of November 15, 2023
- b. Approve minutes of Board workshop of November 20, 2023
- c. Review bills and electronic fund transfers as submitted
- d. Receiving of financial reports/investments reports

General Fund Cash	\$100,124
GF Investments	\$12,638,279
Special Education Fund Cash	\$350,528
SPED Investments	\$26,489,507
Vocational Fund Cash	\$45,654
VOED Investments	\$10,050,591
CDOT Fund Cash	\$36,526
CDOT Investments	\$3,257,908
Student Activity Fund Cash	\$11,632
Student Activity Investments	\$6,045

- e. Employment recommendations:
  - o Employment of **Susanna Van Lente** in the position of School Social Work Intern for the Special Education Department, effective November 14, 2023.
  - o Employment of **Ami Dadd** in the position of Special Education Administrative Assistant, effective November 14, 2023.
  - o Employment of **Tammy Schiller** in the position of CTE Student Services Coordinator for the Calhoun Area Career Center, effective December 4, 2023.
  - o Employment of **Heather Nation** in the position of Special Education Administrative Assistant, effective December 12, 2023.
  - o Employment of **Teresa Cooper** in the position of Educational Consultant for the Regional Instructional Services division, effective December 12, 2023.

Motion passed unanimously.

***E. Other Action Items to come before the Board***

**1. Adopt Resolution for Local School District Board of Education Recognition**

*January is School Board Recognition month. Traditionally, the Calhoun ISD Board of Education has approved a resolution acknowledging local board members for their contribution to education around the county. We will write a letter to each school board member acknowledging their efforts and enclose the approved resolution.*

It was moved by Greene, supported by Yates, that the Calhoun ISD Board of Education adopt the local school board recognition resolution as presented and authorize distribution to local boards during school board recognition month scheduled for January 2024.

Roll call vote taken.

Voting yes: Yates, Greene, Ponds, Lindsey

Voting no: none

Motion passed unanimously.

**2. Adopt Revised Policies & Resolution (Summary of Revisions):**

- **4108 Union Activity and Representation**
- **4207 Third-Party Contracting of Non-Instructional Support Services**
- **4402-R\* Placement (formerly Assignment and Transfer)**
- **4403-R\* Performance Evaluation**
- **4404 Performance Based Compensation**
- **4405-R\* Reduction in Force and Recall**
- **4407 Discipline**
- **4408 Termination**
- **4409-R\* Non-Renewal**
- **4503-R\* Performance Evaluation (Administrator)**
- **4504 Performance Based Compensation (Administrator)**

*\*Policies marked with an “-R” following the policy number will not be effective until July 1, 2024.*

It was moved by Ponds and supported by Yates that the CISD Board of Education adopt the Professional Staff Board Policy Update Resolution and approve the revisions to the policy bylaws as presented.

Roll call vote taken.

Voting yes: Yates, Greene, Ponds, Lindsey

Voting no: none

Motion passed unanimously.

**F. Information:**

1. The Cash Flow summary was reviewed. There were no questions or comments.

2. Professional/Support Staff Resignations:

*Pursuant to Board Policy 4000 series (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Resignation of **Lacey Holder** from the position of Custodian II, effective at the end of the business day November 16, 2023. (Hired 6/12/2023)
- Resignation of **Nicole Baker** from the position of Teacher Assistant, effective at the end of the business day December 8, 2023. (Hired 4/24/2023)
- Resignation of **Colleen Brogan** from the position of Early Childhood Special Education Teacher, effective December 31, 2023. (Hired 11/21/2022)

**G. Administrative Report**

1. Superintendent's Report

2. Date:

- All Calhoun ISD buildings will be closed from December 25, 2023 until January 1, 2024

3. Correspondence:

- Mini-Grant Thank You Notes:
  - Olivet Community Schools
  - SPLASH Program
  - Stephanie Hokanson & Lisa Wilson
  - Tekonsha Community Schools
  - Olivet Fern Persons Elementary
  - Hannah Katz
  - Nichole Mansfield

**H. *Next Regular Meeting of CISD Board, January 17, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

*I. Adjournment*

There being no further business to come before the board, President Lindsey adjourned the meeting at 5:07 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene