

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF MARCH 20, 2024
4:00 p.m.
Gifford/Schultz Educational Service Center
Marshall, Michigan**

A. *Call to Order - Roll Call - Pledge of Allegiance*

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on March 20, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Richard Lindsey, Jr., Catherine Yates, Eric Greene, Jeannie Goodrich and Kenneth Ponds

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent for Human Resources; Karen Dysinger, HR/Executive Office Coordinator; Lorie Upright, Assistant Superintendent for Technology & Data Services; Nicole Lawrence, Assistant Superintendent for Special Education; Tim Staffen, Assistant Superintendent of Career and Technical Education; Toni Sturgis, Medicaid Coordinator; Carrie Johnson, Assistant Superintendent of Regional Instructional Services; Erika Burkhardt, Assistant Superintendent of Early Childhood Services; Mike Nicholson, CIEA Union President; Jerry Johnson, Assistant Superintendent of Legislation and Education Policy

B. *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group*

Motion was made by Goodrich, supported by Ponds, that the meeting agenda be approved with the additions and changes or as printed.

Motion carried unanimously.

C. *Visitors' Comments*

- There were no comments from visitors.

D. *Routine Matters - Consent Grouping:*

It was moved by Greene, supported by Goodrich, that the CISD Board of Education approve the following recommended actions:

- **Approve minutes of regular meeting - February 21, 2024**
- **Approve minutes of closed/executive session - February 21, 2024**
- **Review bills and electronic fund transfers as submitted**

- **Receiving of financial reports/investments reports**
- **Employment recommendations:**
 - Temporary part-time contracted employment of **Terry Whelan** in the position of LEA Business Manager, effective March 1, 2024.
 - Employment of **Mason Fausey** in the position of Custodian II for the Calhoun Area Career Center, effective March 4, 2024.
 - Employment of **Nicole Lawrence** in the position of Assistant Superintendent for Special Education Services, effective March 4, 2024.
 - Employment of **Lawrence Petersen** in the position of Custodian II for the Calhoun Area Career Center, effective March 4, 2024.
 - Employment of **Shannon Fournier** in the position of Instructional Support Staff for 21st Century Health at the Calhoun Area Career Center, effective March 6, 2024.
 - Employment of **Hallie Woods** in the position of Coordinator of Student Services for the Doris Klaussen Developmental Center, effective April 1, 2024.
 - Conditional employment of **Brock Thering** in the position of Day Treatment Teacher, effective July 23, 2024.

Motion passed unanimously

E. Special Presentation(s)

1. **Medicaid Overview** - Toni Sturgis, Medicaid Coordinator

F. Other Action Items to come before the Board

1. **Continuing Employment of Administrators for the 2024-2025 Fiscal Year**

It was moved by Greene and supported by Yates that the CISD Board of Education approve the re-employment of the following administrators for the 2024-2025 fiscal year.

General Education:

Erika Burkhardt, Assistant Superintendent of Early Childhood
 Jessica Clothier, Assistant Superintendent of Human Resources
 Jerry Johnson, Assistant Superintendent of Legislation and Education Policy
 Kori Rafferty, Assistant Superintendent of Finance and Operations
 Nicole Lawrence, Assistant Superintendent for Special Education
 Carrie Johnson, Assistant Superintendent of Regional Instructional Services

Tim Staffen, Assistant Superintendent for Career and Technical Education
Lorie Upright, Assistant Superintendent for Regional Technology and Data Services
Steve Horn, Director of Technology Services
Jason Keeler, Director of Facilities
Mark Ludlow, Chief Accountant
Christie Green, Chief Accountant Early Childhood Services
Susan Clark, Director of Early Childhood Services
Jennifer Sell, SWFT Executive Director
Heather Stanley, SWFT Project Director

Special Education:

Kristy Orosco, Special Education Supervisor
Eric LaFleur, Special Education Supervisor
Beth Opdycke, Special Education Supervisor
Kristi Janvrin, Special Education Supervisor
Lindsey Psychas, Special Education Supervisor
Tammy Robinson, Special Education Supervisor
Jamie Rogers, Special Education Supervisor
Kathryn Slee, Special Education Supervisor
Katherine Hodge, Special Education Supervisor
Alicia Gomez, Special Education Supervisor

Voc Ed (CTE):

Kristen Asiala, Principal, Calhoun Area Career Center
Amelia O'Brian, Assistant Principal, Calhoun Area Career Center

Roll call vote taken.

Voting Yes: Goodrich, Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

2. Human Resource Employment Requests

- Add Position & Approve Job Description:
 - DRIS: Up to 4 Part-Time Temporary Teacher Coaches
- Add Position:
 - Special Education Supervisor

It was moved by Greene and supported by Yates that the Calhoun ISD Board of Education approve the employment changes/additional as requested by the Human Resource Department.”

Roll call vote taken.

Voting Yes: Goodrich, Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

3. Approve Proposed 2028-2029 Common Calendar

It was moved by Yates and supported by Goodrich that the CISD Board of Education approve the proposed 2028-2029 Common Calendar as presented.”

Roll call vote taken.

Voting Yes: Goodrich, Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

4. Approve Modified Bid for Network Switch Equipment & Uninterruptible Power Supplies

It was moved by Goodrich and supported by Yates that the CISD Board of Education approve the modified bid received from Sentinel Technologies, Inc. for Network Switch Equipment & Uninterruptible Power Supplies in the amount of \$182,564.

Roll call vote taken.

Voting Yes: Goodrich, Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations & Retirements:

Pursuant to Board Policies 4140 and 3140 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of **Cady Lahusky** from the position of Teacher Assistant, effective at the end of the business day February 23, 2024. (Hired 12/12/2023)

- Resignation of **Wendy Jenks** from the position of Early On Intake Coordinator, effective at the end of the business day March 1, 2024. (Hired 3/22/2021)
- Resignation of **Michael Guthrie** from the position of CTE Instructor - Robotics, effective at the end of the business day April 1, 2024. (Hired 8/26/2016)
- Retirement of **Carol Tallent** from the position of CTE Administrative Assistant, effective at the end of the business day June 30, 2024. (Hired 7/1/2007)

H. Administrative Reports

1. The Superintendent updated the Board on the following Items:
 - Generator Renovation
 - Facilities
 - Statewide Field Team
 - Grow Your Own – VBISD Partnership
 - MiLeap
2. Department Reports: (for your information)
 - Early Childhood Services
3. Dates:
 - *Good Friday, March 29, 2024 - All CISD Offices Closed*
 - *You are invited to the Support Staff Luncheon, April 26, 2024, at noon, Calhoun Area Career Center*
 - *You and your spouse are invited to the CASB Annual Awards Dinner, April 24, 2024, 5:45 p.m., at Homer Community Schools*

I. Next Regular Meeting of CISD Board, April 17, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, Marshall, MI

J. Adjournment

There being no further business to come before the board, President Lindsey adjourned the meeting at 4:52 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene