

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING OF APRIL 17, 2024  
4:00 p.m.  
Gifford/Schultz Educational Service Center  
Marshall, MI**

***A. Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on April 17, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Richard Lindsey, Jr., Catherine Yates, Eric Greene, Kenneth Ponds, and Jeannie Goodrich (4:12pm)

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent for Human Resources; Karen Dysinger, HR/Executive Office Coordinator; Lorie Upright, Assistant Superintendent for Technology & Data Services; Kori Rafferty, Assistant Superintendent for Finance and Operations; Carrie Johnson, Assistant Superintendent of Regional Instructional Services; Mike Nicholson, CIEA Union President; Jerry Johnson, Assistant Superintendent of Legislation and Education Policy

***B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

Motion was made by Ponds, supported by Yates, that the meeting agenda be approved as printed.

Motion carried unanimously.

***C. Visitors' Comments***

- There were no comments from visitors.

***D. Recommended Action***

It was moved by Yates, supported by Ponds, that the CISD Board of Education approve the following recommended actions:

**1. ROUTINE MATTERS - CONSENT GROUPING:**

- a. Approve minutes of the regular meeting of March 20, 2024**
- b. Review bills and electronic fund transfers as submitted**
- c. Receiving of financial reports/investments reports**
- d. Employment recommendations:**
  - Employment of **Mallory Etheridge** in the position of Registered Nurse for the Doris Klaussen Developmental Center, effective April 2, 2024.
  - Employment of **Thelma Carter** in the position of Early On Coordinator for the Special Education Division, effective April 16, 2024.
  - Employment of **Aysia Rucker** in the position of Early On Coordinator for the Special Education Division, effective April 22, 2024.

**Recommended action:** “that the CISD Board of Education approve the items in the consent grouping as presented.”

Motion passed unanimously.

***E. Other Action Items to come before the Board***

**1. Approve IRC Section 127 Plan**

It was moved by Greene and supported by Ponds that the CISD Board of Education approve the IRC Section 127 Plan to provide eligible employees with educational assistance benefits under Section 127 of the Internal Revenue Code.

Roll call vote taken.

Voting Yes: Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

**2. Human Resource Employment Request:**

- Add Position:
  - DRIS: School Mental Health Specialist

It was moved by Yates and supported by Greene that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting Yes: Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

### 3. Approve REMC Cargo Van Purchase

It was moved by Yates and supported by Ponds that the Calhoun ISD Board of Education approve the purchase of a 2024 Ford Transit 150 REMC Delivery Van through the State of Michigan MiDeal Extended Purchasing Program for a total cost of \$57,307.00.

Roll call vote taken.

Voting Yes: Greene, Yates, Ponds, Lindsey

Voting No: None

Motion passed unanimously.

### F. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations:

*Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Resignation of **Kassidy Bishop** from the position of Health Aide for the Doris Klaussen Developmental Center, effective at the end of the business day April 19, 2024. (Hired 6/21/2022)
- Resignation of **Timothy Carlson** from the position of ISS - Construction Technology, effective at the end of the business day April 22, 2024. (Hired 8/9/2022)
- Resignation of **Caitlin Gottlieb** from the position of Special Education ASD Teacher, effective at the end of the business day April 26, 2024. (Hired 8/24/2020)
- Resignation of **Jamie Rogers** from the position of Special Education Supervisor, effective at the end of the business day May 31, 2024. (Hired 8/30/2010)
- Retirement of **Dr. Derrick Britt** from the position of CTE Instructor - Health Careers Prep, effective at the end of the business day June 20 30, 2024. (Hired 8/27/2007)

**G. *Administrative Reports***

1. The Superintendent Updated the Board on the following Items:

- JCISD/CISD Early Childhood
- Homer Schools Business Office Support
- Dean Transportation Renewal
- Athens and Bellevue Superintendents
- Negotiations
- Multi-Tiered Systems of Support

2. Upcoming Dates:

- April 24, 2024 - CASB Annual Awards Meeting, 5:45 p.m., Homer Community Schools
- April 26, 2024 - Administrative Support Staff Luncheon, 12:00 p.m., Calhoun Area Career Center

**H. *Next Regular Meeting of CISD Board, May 15, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI***

**I. *Adjournment***

There being no further business to come before the board, President Lindsey adjourned the meeting at 4:16 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene