

**CALHOUN INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES of the REGULAR MEETING  
AUGUST 21, 2024 at 4:00 p.m.  
Gifford/Schultz Educational Service Center, Marshall, MI**

**A. *Call to Order - Roll Call - Pledge of Allegiance***

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on August 21, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

**Present were:** Catherine Yates, Eric Greene, Jean Goodrich, and Kenneth Ponds

**Absent was:** Richard Lindsey, Jr.

**Also present were:** Dr. Terance Lunger, Superintendent; Lorie Upright, Assistant Superintendent for Technology and Data Services; Karen Dysinger, Human Resources/Executive Office Coordinator; Jerry Johnson, Assistant Superintendent for Legislation & Education Policy; Nicole Lawrence, Assistant Superintendent for Special Education; Tim Staffen, Assistant Superintendent for CTE; Carrie Johnson, Assistant Superintendent for DRIS; Kori Rafferty, Assistant Superintendent for Finance and Operations

**B. *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group***

It was moved by Yates and supported by Greene that the meeting agenda be approved as printed.

Motion passed unanimously.

**C. *Visitors' Comments***

There were no comments from visitors.

**D. *Routine Matters - Consent Grouping***

It was moved by Yates, supported by Greene, that the CISD Board of Education approve the following recommended actions:

- 1. ROUTINE MATTERS - CONSENT GROUPING:**
  - a. Approve minutes of organizational meeting of July 17, 2024**
  - b. Approve minutes of regular meeting of July 17, 2024**
  - c. Review bills and electronic fund transfers as submitted**

**d. Receiving of financial reports/investments reports**

General Fund Cash	\$1,437,396
GF Investments	\$18,216,025
Special Education Fund Cash	\$328,583
SPED Investments	\$29,602,332
Vocational Fund Cash	\$16,095
VOED Investments	\$10,768,375
CDOT Fund Cash	\$9,045
CDOT Investments	\$3,295,397
Student Activity Fund Cash	\$20,836
Student Activity Investments	\$28,262

**e. Employment Recommendations:**

- Employment of **Jim Riker** in the position of MYCA Coordinator, effective August 13, 2024.
- Employment of **Kristen Blank** in the position of Teacher for the Adult Training Program, effective August 19, 2024.
- Employment of **Holly Cinzori** in the position of Job Coach for the Special Education Department, effective August 19, 2024.
- Employment of **Frank Cookson** in the position of CTE Instructor - Power Equipment Technology (PET), effective August 19, 2024.
- Employment of **Marlise DeShane** in the position of Occupational Therapist, effective August 19, 2024.
- Employment of **Aubrey Hisel** in the position of Teacher Assistant for the Adult Training Program, effective August 19, 2024.
- Employment of **Courtney Huch** in the position of MoCi Teacher for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Employment of **Melissa Karbon** in the position of School Psychologist, effective August 19, 2024.
- Employment of **Wendi Paradine** in the position of School Social Worker, effective August 19, 2024.
- Employment of **John Lauck** in the position of Custodian II for the Calhoun Area Career Center, effective August 26, 2024.

- Employment of **Julie Slusher** in the position of Teacher Coach for Regional Instructional Services, effective September 3, 2024.
- **MYCA Employment Recommendations 2024-2025:**
  - Automotive - Zacary Aiken
  - Communications/Graphics - Olivia Valasquez
  - 21st Century Health Careers - Shannon Fournier
  - Welding - Clint Bivens
  - Law Enforcement - Adam Reincke
  - Criminal Justice - Stacy Guinn
  - Culinary Arts/Hospitality - Steven Deal

**f. DKDC Lunch Milk Prices**

- Kori Rafferty is recommending that the adult lunch price increase by \$0.21, and the milk price increase by \$0.10 for the 2024-2025 school year. Student lunches will be free. I support her rationale and recommend that you approve the lunch/milk prices as presented.

Motion passed unanimously.

**E. *Other Action Items to come before the Board***

**1. Remove from the table the motion to Approve the Student Handbook for the Doris Klaussen Developmental Center (DKDC), Adult Transition Program (ATP), Calhoun County Youth Center (CCYC), and Early Childhood Special Education (ECSE)**

It was moved by Greene and supported by Yates that the CISD Board of Education table the motion to approve the CISD Student Handbook for DKDC, ATP, CCY and ECSE as presented.

Roll call was taken.

Voting Yes: Goodrich, Yates, Greene, Ponds

Voting No: None

Motion to table passed unanimously

**2. Approve Burgy Support Fund Distribution Request**

It was moved by Yates and supported by Ponds that the CISD Board of Education approve the request to draw \$13,584.88 to cover unreimbursed Burgy expenditures.

Roll call was taken.

Voting Yes: Yates, Greene, Ponds, Goodrich

Voting No: None

Motion passed unanimously

### **3. Human Resource Employment Requests:**

- **Add Position - 1.0 FTE Special Education Administrative Assistant**
- **Add Position - 1.0 FTE Certified Occupational Therapist Assistant (COTA)**

It was moved by Ponds and supported by Greene that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call was taken.

Voting Yes: Yates Ponds, Goodrich, Greene

Voting No: None

Motion passed unanimously

### ***F. Information:***

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations & Retirements:

*Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:*

- Resignation of Tonya Jazayeri from the position of 0.8 FTE Speech-Language Pathologist, effective at the end of the business day August 16, 2024 (Hired 8/21/2023)
- Resignation of Bridget Young from the position of DRIS School Mental Health Specialist, effective at the end of the business day August 19, 2024. (Hired 8/14/2023)
- Retirement of Rachel Feder from the position of SWFT Implementation and Improvement Coordinator, effective November 29, 2024. (Hired 7/1/2021)

### ***G. Administrative Reports***

1. Superintendent's Report: Superintendent Lunger provided information on a variety of topics, which included:

- Facilities
- Audit
- Office of Civil Rights Compliance Review
- RenewEd Conference
- Anniversary Communication

- District Blueprints Scanning
  - Back to School Event
2. Department Reports: (for your information)
- **Regional Instructional Services** - Carrie Johnson

*H. Next Regular Meeting of CISD Board, September 11, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI*

*I. Adjournment*

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:36 p.m.

President: Jean Goodrich

Secretary Pro Tem: Eric Greene