



17111 G Drive North, Marshall, MI 49068 / P 269.781.5141 / F 269.781.7071 / [www.calhounisd.org](http://www.calhounisd.org)

### **Waste Disposal and Recycle Services Request for Proposal**

The following School Districts are soliciting proposals from interested vendors for providing the districts with waste disposal and recycling services:

- **Battle Creek Public Schools**
- **Calhoun Intermediate School District**
- **Harper Creek Community Schools**
- **Lakeview School District**
- **Mar Lee School**
- **Pennfield School District**

#### Submission of Bid:

The School Districts will accept sealed Bids clearly labeled "Waste Disposal Bid" until November 14, 2024, at 12:00 p.m. at which time bids will be opened. Bids may be mailed to or otherwise delivered to the attention of Kori Rafferty at the Calhoun Intermediate School District, 17111 G Drive North, Marshall, MI 49068. Bids will be for the service period of two and a half (2 1/2) years commencing on January 1, 2025, and running through June 30, 2027. Bid submission shall be firm for sixty (60) days from the date of bid opening. Bids must be submitted on the attached bid form and be signed by the bidder.

All questions should be directed to Kori Rafferty, Assistant Superintendent for Finance and Operations, Calhoun Intermediate School District, at (269) 789-2437 or emailed to [raffertk@calhounisd.org](mailto:raffertk@calhounisd.org).

#### Instructions to Bidders:

1. The Bid must clearly state any exceptions to the enclosed specifications. However, the Bidder is welcome to make (an) additional proposal(s) that may improve upon the level of service.
2. The Bidder must know that the School Districts are governmental units, and are thus exempt from the payment of all State and Federal taxes. The prices quoted by the Bidder should, therefore, not include taxes.
3. The School Districts would also entertain a prepay discount for an annual payment paid up front. We are requesting on the bid form how you handle the fees for additional dumps needed and also requesting information on possible future opportunities to generate revenue or cost savings for the School Districts' recycling efforts.
4. The School Districts reserve the right to accept or reject any or all bids; to waive any informality therein; or to award the contract to other than the low bidder, which is in the best interest of the Districts.

## **WASTE DISPOSAL AND RECYCLE SERVICES BID - SPECIFICATIONS**

### **SPECIFICATIONS**

1. Specifications are to be considered as the minimum accepted standard. Alternates will be accepted for evaluation only. The primary bid shall be as specified in these documents.
2. Trash pick-up shall be completed for all sites on the scheduled days. Local laws and ordinances governing noise or nuisance shall be observed.
3. School District and building locations where containers are to be placed; number of containers required and number of pick-ups required are listed on the attached bid form. School Districts have the right for additions and deletions as needs change with price adjusted accordingly to other bid pricing.
4. Contractor shall place state and federally approved covered containers in the numbers noted on the bid form at the various locations. Should additional containers be required at a later date, they will be provided at a cost per container per month as bid.
5. Contractor agrees to abide by the schedule as specified. In instances where this schedule cannot be met because of unusual circumstances, the contractor will contact the Director of Operations at the corresponding school as soon as possible. However, this action will not relieve the contractor of their responsibility to provide such services as are necessary to completely remove any and all accumulated trash and refuse caused by failure to maintain the schedule.
6. Contractor is responsible for the care and maintenance of all containers under this contract. Any container that becomes unfit for refuse storage, or loses its protection against vermin, shall be replaced at no cost to the School District (Owner). The Owner, or designee, shall notify the contractor of the need for replacement of any unsatisfactory container. If requested, containers shall have the ability to be locked and locks provided with 2 keys provided to each building.
7. Contractor shall submit Certificates of ACORD for the following minimum amounts of coverage; Workers' compensation - \$1,000,000 liability - \$1,000,000, coverage pertaining to vehicles, property damage and public liabilities, personal injury, etc., and shall hold the school district blameless in any incident involving the contractor, his employees, his equipment, and vehicles.
8. Contractors bidding on waste disposal and recycle services for the School Districts shall visit each building area and familiarize themselves with container locations and with access to the area.
9. Refuse picked up by the contractor under the terms of this contract must be disposed of in a landfill meeting all waste legal and compliance laws. The contractor shall maintain any licenses required by State of Michigan DNR/DEQ. All equipment, transportation, disposal fees, and other pertinent expenses necessary for the proper execution of the contract are the responsibility of the contractor and are to be included and considered part of the bid price. The Owner reserves the right to request a load ticket from each dumping as verification of compliance with all laws. These tickets shall be provided at no cost to the Owner.
10. School Districts reserve the right to terminate the contract at any time due to the contractor's failure to comply with the terms of the contract; i.e., placement of approved containers, maintenance of established schedules, care and maintenance of all containers, and appropriate insurance coverage. The Owner will notify the contractor of termination thirty (30) days prior to any action being instituted. The contractor will be permitted a rebuttal during this period.
12. Contractor shall submit a list of three (3) references complete with names, addresses, phone numbers and a contact person to allow the Owner to verify ability to meet the terms of this document.
13. Bid price shall be a monthly price for a period of two and a half (2 1/2) consecutive years. The Owner reserves the right to an annual review of compliance with specifications and overall contractor performance. A finding of noncompliance may result in the termination of the contract.
14. The Owner understands the contractor may be subject to underlying rate adjustments over which there is no control, such as dump fees, new legislation, unanticipated/abnormal spikes in fuel costs, etc. The Owner will, therefore, review information annually with the contractor related to such adjustments; however, any adjustment in contract pricing must be made through mutual consent.
15. It shall be the responsibility of the contractor to pay all costs incurred from a cleanup associated with an environmental hazard created by way of release, spill, leak or other means of contamination caused by accident or negligence.

## BATTLE CREEK SCHOOLS

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
ANN J KELLOGG SCHOOL	306 CHAMPION ST, BATTLE CREEK, MI 49037	RECYCLE	8	1x WEEK
ANN J KELLOGG SCHOOL	306 CHAMPION ST, BATTLE CREEK, MI 49037	TRASH	8	3x WEEK
ANN J KELLOGG SCHOOL	306 CHAMPION ST, BATTLE CREEK, MI 49037	TRASH	8	3x WEEK
DUDLEY ELEM	308 ROOSEVELT AVE W, BATTLE CREEK, MI 49037	TRASH	4	2x WEEK
DUDLEY ELEM	308 ROOSEVELT AVE W, BATTLE CREEK, MI 49037	TRASH	6	2x WEEK
DUDLEY ELEM	308 ROOSEVELT AVE W, BATTLE CREEK, MI 49037	RECYCLE	6	1x WEEK
POST-FRANKLIN ELEM	20 NEWARK AVE, BATTLE CREEK, MI 49014	TRASH	8	3x WEEK
POST-FRANKLIN ELEM	20 NEWARK AVE, BATTLE CREEK, MI 49014	RECYCLE	8	1x WEEK
LAMORA PARK ELEM	65 WOODLAWN AVE N, BATTLE CREEK, MI 49037	TRASH	8	2x WEEK
LAMORA PARK ELEM	65 WOODLAWN AVE N, BATTLE CREEK, MI 49037	TRASH	8	2x WEEK
LAMORA PARK ELEM	65 WOODLAWN AVE N, BATTLE CREEK, MI 49037	RECYCLE	8	1x WEEK
VALLEY VIEW ELEM	960 AVENUE A, BATTLE CREEK, MI 49037	TRASH	8	5x WEEK
VALLEY VIEW ELEM	960 AVENUE A, BATTLE CREEK, MI 49037	RECYCLE	8	1x WEEK
VERONA ELEM	825 CAPITAL AVE NE, BATTLE CREEK, MI 49017	TRASH	8	3x WEEK
VERONA ELEM	825 CAPITAL AVE NE, BATTLE CREEK, MI 49017	RECYCLE	8	1x WEEK
CENTRAL FIELDHOUSE	100 VAN BUREN ST W, BATTLE CREEK, MI 49017	TRASH	8	1x WEEK
ADMIN WILLARD	3 VAN BUREN ST W, BATTLE CREEK, MI 49017	TRASH	4	3x WEEK
ADMIN WILLARD	3 VAN BUREN ST W, BATTLE CREEK, MI 49017	RECYCLE	4	2x WEEK
MILLER STONE	77 CAPITAL AVE NE, BATTLE CREEK, MI 49017	TRASH	4	1x WEEK
FACILITIES OFFICE	315 GOODALE AVE W, BATTLE CREEK, MI 49037	RECYCLE	4	1x WEEK
FACILITIES OFFICE	315 GOODALE AVE W, BATTLE CREEK, MI 49037	TRASH	6	1x WEEK
FACILITIES OFFICE	315 GOODALE AVE W, BATTLE CREEK, MI 49037	TRASH	4	1x WEEK
NORTHWESTERN MS	176 LIMIT ST, BATTLE CREEK, MI 49037	TRASH	8	5x WEEK
NORTHWESTERN MS	176 LIMIT ST, BATTLE CREEK, MI 49037	RECYCLE	8	1x WEEK
SPRINGFIELD MS	1023 AVENUE A, BATTLE CREEK, MI 49037	TRASH	8	3x WEEK
SPRINGFIELD MS	1023 AVENUE A, BATTLE CREEK, MI 49037	RECYCLE	4	1x WEEK
WK KELLOGG PREP HS	60 VAN BUREN ST W, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
WK KELLOGG PREP HS	60 VAN BUREN ST W, BATTLE CREEK, MI 49017	RECYCLE	2	1x WEEK
CENTRAL HIGH SCHOOL	100 VAN BUREN ST W, BATTLE CREEK, MI 49017	TRASH	8	5x WEEK
CENTRAL HIGH SCHOOL	100 VAN BUREN ST W, BATTLE CREEK, MI 49017	TRASH	8	5x WEEK
CENTRAL HIGH SCHOOL	100 VAN BUREN ST W, BATTLE CREEK, MI 49017	RECYCLE	8	1x WEEK
POST STADIUM	55 WEST ST, BATTLE CREEK, MI 49014	TRASH	8	2x WEEK
CEREAL CITY SCIENCE	201 MICHIGAN AVE W, BATTLE CREEK, MI 49014	RECYCLE	4	1x WEEK
CEREAL CITY SCIENCE	201 MICHIGAN AVE W, BATTLE CREEK, MI 49014	TRASH	8	1x WEEK
BCAMSC	171 MICHIGAN AVE W, BATTLE CREEK, MI 49017	TRASH	4	1x WEEK
FREMONT ACADEMY	115 EMMETT ST E, BATTLE CREEK, MI 49017	TRASH	8	3x WEEK
FREMONT ACADEMY	115 EMMETT ST E, BATTLE CREEK, MI 49017	RECYCLE	4	1x WEEK

TOTAL MONTHLY CHARGE FOR BATTLE CREEK PUBLIC SCHOOLS: \_\_\_\_\_

## CALHOUN INTERMEDIATE SCHOOL DISTRICT

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
CACC	475 ROOSEVELT AVE EAST, BATTLE CREEK, MI 49017	RECYCLE	8	2x WEEK
CACC	475 ROOSEVELT AVE EAST, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
CACC	475 ROOSEVELT AVE EAST, BATTLE CREEK, MI 49017	ROLL OFF	20	ON CALL
ATP House	435 ROOSEVELT AVE EAST, BATTLE CREEK, MI 49017	96 gal cart		1x WEEK
DKDC	408 E JAMESON AVE, BATTLE CREEK, MI 49014	TRASH	8	3x WEEK
DKDC	408 E JAMESON AVE, BATTLE CREEK, MI 49014	RECYCLE	6	2x MONTH
GIFFORD SCHULTZ BLDG	17111 G DRIVE NORTH, MARSHALL, MI 49068	TRASH	8	1x WEEK
GIFFORD SCHULTZ BLDG	17111 G DRIVE NORTH, MARSHALL, MI 49068	RECYCLE	8	1x MONTH

TOTAL MONTHLY CHARGE FOR CALHOUN ISD: \_\_\_\_\_

## HARPER CREEK SCHOOLS

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
HARPER CREEK MIDDLE SCHOOL	7290 B DRIVE NORTH, BATTLE CREEK, MI 49014	RECYCLE	8	1x WEEK
HARPER CREEK MIDDLE SCHOOL	7290 B DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	3x WEEK
HARPER CREEK MIDDLE SCHOOL	7290 B DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	3x WEEK
HARPER CREEK MIDDLE SCHOOL	7290 B DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	3x WEEK
HARPER CREEK HIGH SCHOOL	12677 BEADLE LAKE ROAD, BATTLE CREEK, MI 49014	TRASH	40	ON CALL
HARPER CREEK HIGH SCHOOL	12677 BEADLE LAKE ROAD, BATTLE CREEK, MI 49014	RECYCLE	8	1x WEEK
SONOMA ELEMENTARY	4640 B DRIVE SOUTH, BATTLE CREEK, MI 49015	TRASH	8	2x WEEK
SONOMA ELEMENTARY	4640 B DRIVE SOUTH, BATTLE CREEK, MI 49015	RECYCLE	8	1x WEEK
SONOMA ELEMENTARY	4640 B DRIVE SOUTH, BATTLE CREEK, MI 49015	TRASH	8	2x WEEK
BEADLE LAKE ELEMENTARY	8175 C DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	2x WEEK
BEADLE LAKE ELEMENTARY	8175 C DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	1x WEEK
BEADLE LAKE ELEMENTARY	8175 C DRIVE NORTH, BATTLE CREEK, MI 49014	RECYCLE	4	1x WEEK
WATTLES PARK ELEMENTARY	132 SOUTH WATTLES ROAD, BATTLE CREEK, MI 49014	TRASH	8	4x WEEK
WATTLES PARK ELEMENTARY	132 SOUTH WATTLES ROAD, BATTLE CREEK, MI 49014	TRASH	8	4x WEEK
WATTLES PARK ELEMENTARY	132 SOUTH WATTLES ROAD, BATTLE CREEK, MI 49014	RECYCLE	4	1x WEEK
HARPER CREEK ADMIN BLDG	7454 B DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	1x WEEK
HARPER CREEK BUS GARAGE	7454 B DRIVE NORTH, BATTLE CREEK, MI 49014	TRASH	8	1x WEEK

TOTAL MONTHLY CHARGE FOR HARPER CREEK COMMUNITY SCHOOLS: \_\_\_\_\_

## LAKEVIEW SCHOOLS

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
LAKEVIEW MIDDLE SCHOOL	300 28TH ST S, BATTLE CREEK, MI 49015	TRASH	8	5x WEEK
LAKEVIEW MIDDLE SCHOOL	300 28TH ST S, BATTLE CREEK, MI 49015	TRASH	8	5x WEEK
LAKEVIEW MIDDLE SCHOOL	300 28TH ST S, BATTLE CREEK, MI 49015	RECYCLE	8	2x WEEK
LAKEVIEW MIDDLE SCHOOL	300 28TH ST S, BATTLE CREEK, MI 49015	RECYCLE	4	1x MONTH
MINGES BROOK ELEMENTARY	435 LINCOLN HILL DRIVE, BATTLE CREEK, MI 490105	TRASH	8	2x WEEK
MINGES BROOK ELEMENTARY	435 LINCOLN HILL DRIVE, BATTLE CREEK, MI 490105	RECYCLE	6	1x WEEK
MINGES BROOK ELEMENTARY	435 LINCOLN HILL DRIVE, BATTLE CREEK, MI 490105	RECYCLE	4	1x MONTH
PRAIRIEVIEW ELEMENTARY	1675 IROQUOIS AVE, BATTLE CREEK, MI 49015	TRASH	6	3x WEEK
PRAIRIEVIEW ELEMENTARY	1675 IROQUOIS AVE, BATTLE CREEK, MI 49015	RECYCLE	6	1x WEEK
PRAIRIEVIEW ELEMENTARY	1675 IROQUOIS AVE, BATTLE CREEK, MI 49015	RECYCLE	4	1x MONTH
TERRITORIAL ELEMENTARY	15 ARBOR STREET, BATTLE CREEK, MI 49015	TRASH	6	3x
TERRITORIAL ELEMENTARY	15 ARBOR STREET, BATTLE CREEK, MI 49015	RECYCLE	8	1x MONTH
RIVERSIDE ELEMENTARY	650 RIVERSIDE DRIVE, BATTLE CREEK, MI 49015	TRASH	8	2x WEEK
RIVERSIDE ELEMENTARY	650 RIVERSIDE DRIVE, BATTLE CREEK, MI 49015	RECYCLE	8	1x MONTH
RIVERSIDE ELEMENTARY	650 RIVERSIDE DRIVE, BATTLE CREEK, MI 49015	TRASH	4	1x WEEK
WESTLAKE ELEMENTARY	1184 24TH ST S, BATTLE CREEK, MI 49015	RECYCLE	8	1x WEEK
WESTLAKE ELEMENTARY	1184 24TH ST S, BATTLE CREEK, MI 49015	TRASH	8	3x WEEK
WESTLAKE ELEMENTARY	1184 24TH ST S, BATTLE CREEK, MI 49015	RECYCLE	4	1x MONTH
LAKEVIEW SCHOOL TRANSPORTATION	111 WOODROW AVE S, BATTLE CREEK, MI 49015	TRASH	4	1x WEEK
LAKEVIEW HIGH SCHOOL	15060 HELMER RD S, BATTLE CREEK, MI 49015	TRASH	8	5x WEEK
LAKEVIEW HIGH SCHOOL	15060 HELMER RD S, BATTLE CREEK, MI 49015	TRASH	8	5x WEEK
LAKEVIEW HIGH SCHOOL	15060 HELMER RD S, BATTLE CREEK, MI 49015	RECYCLE	8	2x WEEK
LAKEVIEW HIGH SCHOOL	15060 HELMER RD S, BATTLE CREEK, MI 49015	RECYCLE	4	1x MONTH

TOTAL MONTHLY CHARGE FOR LAKEVIEW SCHOOL DISTRICT: \_\_\_\_\_

## MAR LEE SCHOOL

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
MAR LEE SCHOOL	21236 H DRIVE NORTH, MARSHALL, MI 49068	TRASH	8	2x WEEK
MAR LEE SCHOOL	21236 H DRIVE NORTH, MARSHALL, MI 49068	RECYCLE	4	1x WEEK
MAR LEE SCHOOL	21236 H DRIVE NORTH, MARSHALL, MI 49068	RECYCLE	96 gal cart	2x MONTH
MAR LEE SCHOOL	21236 H DRIVE NORTH, MARSHALL, MI 49068	RECYCLE	96 gal cart	2x MONTH

TOTAL MONTHLY CHARGE FOR MAR LEE SCHOOL DISTRICT: \_\_\_\_\_

**PENNFIELD SCHOOLS**

SITE NAME	SITE ADDRESS	SERVICE TYPE	CUBIC YD CONTAINER	PICK-UP WEEK/MONTH
PENNFIELD MIDDLE SCHOOL	8587 PENNFIELD ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	2x MONTH
PENNFIELD MIDDLE SCHOOL	8587 PENNFIELD ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	2x MONTH
PENNFIELD MIDDLE SCHOOL	8587 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
PENNFIELD MIDDLE SCHOOL	8587 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
PENNFIELD BUS GARAGE	8587 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	4	1x WEEK
NORTH PENN ELEMENTARY SCHOOL	7422 POORMAN ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
NORTH PENN ELEMENTARY SCHOOL	7422 POORMAN ROAD, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
NORTH PENN ELEMENTARY SCHOOL	7422 POORMAN ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	2x MONTH
PURDY ELEMENTARY SCHOOL	6510 PURDY ROAD, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
PURDY ELEMENTARY SCHOOL	6510 PURDY ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
PURDY ELEMENTARY SCHOOL	6510 PURDY ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	2x MONTH
DUNLAP ELEMENTRY SCHOOL	8465 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
DUNLAP ELEMENTRY SCHOOL	8465 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
DUNLAP ELEMENTRY SCHOOL	8465 PENNFIELD ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	2x MONTH
PENNFIELD HIGH SCHOOL	8299 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	8	2x WEEK
PENNFIELD HIGH SCHOOL	8299 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
PENNFIELD HIGH SCHOOL	8299 PENNFIELD ROAD, BATTLE CREEK, MI 49017	TRASH	6	2x WEEK
PENNFIELD HIGH SCHOOL	8299 PENNFIELD ROAD, BATTLE CREEK, MI 49017	RECYCLE	4	1x WEEK

**TOTAL MONTHLY CHARGE FOR PENNFIELD SCHOOL DISTRICT:** \_\_\_\_\_



# WASTE DISPOSAL AND RECYCLE SERVICES BID SUBMISSION FORM

TOTAL MONTHLY AMOUNT FOR TRASH \$ \_\_\_\_\_

TOTAL MONTHLY AMOUNT FOR RECYCLE \$ \_\_\_\_\_

GRAND TOTAL FOR ALL SERVICES \$ \_\_\_\_\_

DISCOUNT FOR ANNUAL PREPAYMENT \$ \_\_\_\_\_

**ADDITIONAL FEES FOR:**

EXTRA DUMP \$ \_\_\_\_\_

CONTAINER DELIVERY \$ \_\_\_\_\_

CONTAINER REMOVAL \$ \_\_\_\_\_

CONTAINER RELOCATION \$ \_\_\_\_\_

CONTAINER EXCHANGE \$ \_\_\_\_\_

CONTAMINATION \$ \_\_\_\_\_

- Please attach any information you have on working together on recycling efforts to generate revenue or cost savings for the School Districts.
- Please provide a list of acceptable recyclable and non-recyclable materials for waste disposal and recycle services.

The undersigned, representing the bidding firm, does by his/her signature affirm that he/she has read and understands all the terms and conditions of this document. Further, that he/she will abide by these terms and all applicable state, federal and local laws and regulations governing the trash removal industry.

Signature of Representative: \_\_\_\_\_

Printed Name of Representative: \_\_\_\_\_

Title of Representative: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

**Please list comments, conditions or exceptions:**

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